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Studying in Kassel

A Guide for Beginning Your
Bachelor's Degree in Sociology
at the Faculty 05 Social Sciences

U N I K A S S E L
V E R S I T Ä T

G E S E L L S C H A F T S
W I S S E N S C H A F T E N

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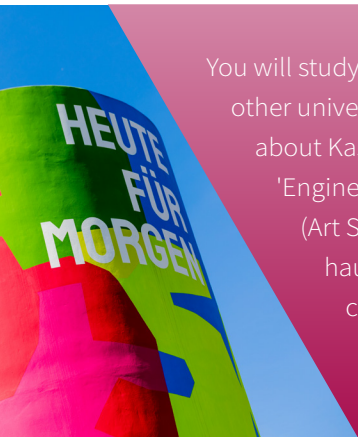
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WELCOME TO THE UNIVERSITY OF KASSEL

The Faculty of Social Sciences is home to the departments of History, Political Science, Sociology, as well as Sports and Sports Sciences. The themes and content of 'Society' form the common foundation of these subjects. In their scholarly work, they respond to societal challenges and not only convey their findings within the academic realm but also to society at large.

All subjects engage with recent societal developments, ranging from the needs and impacts at the micro level (for individuals and groups) to internationally and transnationally understood contexts. They delve into aspects of heterogeneity and diversity, migration and transnationalism, Europeanization, and globalisation. In recent inquiries such as Gender Studies or Postcolonial Studies the department's continuous realignment along shifting societal constellations becomes evident.



You will study primarily on the campus at Holländischer Platz (HoPla), with other university locations spread across the city and beyond. Information about Kassel's locations, including the 'Murhard Library', the 'Engineering School' on Wilhelmshöher Allee, the 'Kunsthochschule' (Art School) on Menzel Street, the gym at Auestadion, the Witzenhausen campus, and further details about the HoPla campus, can be found on our website (<https://www.uni-kassel.de/fb05/en/1>).

SOCIOLOGY AT THE UNIVERSITY OF KASSEL

DEAR PROSPECTIVE STUDENTS AND CURRENT STUDENTS,

Many sociology students say that their initial interest in our field stems from a desire to understand why our society works the way it does. They seek a deeper understanding of what holds people together and what tensions sometimes put this cohesion to the test. This curiosity is often fuelled by media reports. People and their fates are presented in reports, prompting viewers to ask why, for example, this particular person is unemployed or why they voted or did not vote in a general election.

In such reports, these reasons can be analysed in a differentiated way for individual cases. However, what does this mean for society as a whole? How has society changed and developed over time?





How are we integrated into the world, and what connects us as a population of a nation-state with specific institutional arrangements in a global context with others? Sociologists engage in description and explanation to answer such questions. Our approach is empirical, meaning that we arrive at answers based on theoretical considerations and systematic practical experience. To do so, we have a broad range of methods at our disposal, which are comprehensively taught throughout your degree. This enables you to acquire diverse skills for your professional career in a variety of fields, such as administration, human resources, associations, NGOs or political parties, in scientific research in the field of data science, market research, or public opinion research.



PROFESSORSHIPS AND AREAS OF STUDY

Prof. Dr. Bettina Langfeldt

specialises in **Empirical Methods of Social Research**. Her research focuses on data collection methods, including both qualitative and quantitative approaches, as well as mixed methods designs. She also conducts research in the areas of evaluation research, work and organisational sociology, with a particular emphasis on the dissolution of boundaries and the subjectification of gainful employment, gender-sensitive work research, career development research, and empirical higher education research, particularly in STEM subjects and dual study programmes.

*NP. 5, R. 2122, T 804-3127, Sec.: 804-3092,
Mail: b.langfeldt@uni-kassel.de*



Dr. Manuela Pötschke

specialises in the field of **Applied Statistics**, with a focus on measuring the social world using quantitative information. She emphasizes the importance of understanding and critically reflecting on associated arguments, as well as the ability to appropriately apply multivariate statistical methods to social science questions. She is particularly interested in the evaluation and quality of academic statistics education.

*NP. 5, R. 3119, T 804-3139
Mail: manuela.poetschke@uni-kassel.de*



Prof. Dr. Elisabeth Tuidér



Sociology of Diversity, with a special focus on gender, examines the challenges and opportunities posed by social diversity. Prof. Tuidér is particularly interested in the interaction between migration and immigration regimes, ethnic and national affiliations, and gender and sexuality. Her habilitation on the intersectional turn in sociology and empirical projects in Latin American countries, among others, demonstrate her interest in the impact of current globalisation processes, transmigration and experiences of illegalisation on living conditions, especially those of women.

*NP. 1, R. 2111, T 804-2314, Sec.: 804-3099,
Mail: tuidér@uni-kassel.de*

Prof. Dr. Kerstin Jürgens

conducts research in the field of **Microsociology**. With her team she investigates how people interact, how they assess their living conditions and how they shape them in return. Simultaneously, they are interested in how individuals arrive at certain behaviours and interpretations of society. For this purpose, they conduct interviews and observations that illustrate the context in which individuals relate to organisations, institutions, or society as a whole. Key thematic areas include the world of work, digital transformation, and the human-nature relationship.



*NP. 5, R. 3113, T 804-3133, Sec.: 804-3099,
Mail: juergens@uni-kassel.de*

Prof. Dr. Georg Krücken

is specialised in **Higher Education Research**, focusing on the analysis of universities in the knowledge society. His research and teaching emphasise the connections between sociological theory, higher education research, and related interdisciplinary fields such as organizational and science research. He is the director of the International Center for Higher Education Research (INCHER) at the University of Kassel, where numerous Germany-related and international comparative projects on higher education development are conducted.



*Mönchebergstr. 17, R. 2113, T 804-7246, Sec.: 804-3994,
Mail: kruecken@incher.uni-kassel.de*

Prof. Dr. Bernd Kleimann

The subject area of **Governance in Higher Education and Science** involves the sociological analysis of universities as organisations, including their internal structures, their integration into the science and education system, and their relationships with various societal environments such as politics, law, and the economy. He heads the research department of the same name at the German Centre for Higher Education and Science Studies in Hanover and is a member of the International Centre for Higher Education Research (INCHER) at the University of Kassel.

*Deutsches Zentrum für Hochschul- und Wissenschaftsforschung (DZHW),
Lange Laube 12, 30159 Hannover, T +49-511 450670-363, T+49-511 450670-960,
Mail: kleimann@dzhw.eu*

Prof. Dr. Jörn Lamla

Sociological Theory is committed to maintaining, critically discussing, disseminating, and further developing the discipline's broad inventory of social and societal theory across different schools of thought. In his main areas of research, Prof. Lamla applies these theories to current social challenges such as sustainability, globalization, and digitalization. He examines the social processes of their individual and collective processing, with a particular focus on innovative developments in democracy.

*NP. 5, R. 3115, T 804-2185, Sec.: 804-3452,
Mail: lamla@uni-kassel.de*



Prof. Dr. Mi You

The subject area of **Art and Economies** analyses the relationship between these two disciplines and challenges traditional perceptions of them. Prof. You and her team research intrinsic and economic value systems, as well as the social functions of art, including in the context of sustainable development. They also explore alternative economies, the politicisation of art, and the reciprocal influences of art and technology. The subject area is affiliated with the documenta Institute and the University of Kassel's Kunsthochschule (Art School).



*Gottschalkstr. 28a, R. 2113, T 804-7632, Sec. 804-3557,
Mail: mi.you@uni-kassel.de*

Prof. Dr. Jenny Preunkert

Macrosociology is concerned with societal phenomena that impact society as a whole, such as inequality, digitalisation, and individualisation. It examines the structures of family, state, and economy, as well as the distinctions between dominant lifestyles and sources of economic value creation. Nationally organised societies are viewed as part of a global context, interconnected through trade, migration, and the internet. Macrosociology focuses not only on nationally organized societies and phenomena within them but also critically examines processes of globalization, Europeanization, and transnational socialization. It deals with the various social consequences arising from cross-border interaction and socialization processes.

*NP. 1, R. 2305, Sec.: 804-3258,
Mail: preunkert@uni-kassel.de*

For further information about the faculty members of the department of sociology, please visit:



CONTACT PERSONS

Examination Office for BA and MA programmes

Birgit Peters and Claudia Fiege-Klaus run the Examination Office and handle all examination matters in the BA and MA degree programmes. This includes recognition of credits and transcripts, processing applications for continued BAFÖG funding after the fourth semester, submission of sick notes (including your matriculation number, the names of the respective lecturers, course titles, and examination date), and registration for BA and MA theses.

*NP. 1, R. 2308, T 804-3177 & 7737,
Mail: bamafb05@uni-kassel.de,
Office Hours: by appointment*

Dean's Office and Curriculum Planning

Silke Stoklossa-Metz administers the doctoral procedures, handles the post and emails of the Dean's Office and the Dean's correspondence. She provides administrative support to visiting and substitute professors, lecturers and newcomers (office setup, e-mail addresses, accounts, library card, etc.). She is responsible for the organisation of the course catalogue, the maintenance of personnel data, and the allocation of e-mail addresses. She coordinates the course rooms and times and supervises applications for teaching assignments.



*NP. 1, R. 2302, T 804-3100, Mail: stoklossa-metz@uni-kassel.de,
Office Hours: Mon - Thurs 11 - 12am and 1 - 2pm*

Internship and Career

Combining theory and practice is one of the central concerns of the Bachelor's programmes. Ann-Katrin Mauel provides advice and support to students before, during, and after an internship. She informs students about possible career fields for graduates in history, political science, and sociology and organises events on practice-related topics.

*NP. 1, R. 2304, T 804-3098, Mail: praxis-beratung5@uni-kassel.de,
Office Hours: see homepage and by appointment*



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Departmental Library 6

The State Library and the Murhardsche Library of the City of Kassel (BB 6) have been part of the University Library Kassel since 1976. The 'Murhardsche' houses the valuable collections of the University Library. In one of the university's oldest buildings, manuscript treasures dating from the sixth century onwards are stored, processed and made available using state-of-the-art information technology.

*Brüder-Grimm-Platz 4a, T 804-7318, Mail: bgp-info@bibliothek.uni-kassel.de
Opening Hours: Mon - Fri 9 am - 6 pm and Sat 10 am - 1 pm*



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University Library Kassel

The University Library in Kassel is divided into ten departmental libraries with different subject areas. Books and journals are freely accessible in most departmental libraries and are arranged by subject groups. Additionally, the library provides well-structured access to numerous electronic resources that are locally, regionally, and globally available.

*Departmental Library 4, Social Sciences and Geography
(BB 4), Diagonale 10, T 804-7711, Mail: info@bibliothek.uni-kassel.de*

*Service Desk Hours: Mon - Fri 9 am - 6 pm and Sat 10 am - 1 pm
Reading Hours: Mon - Fri 8 am - 11 pm, Sat and Sun 10 am - 9 pm*



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FB05 ERASMUS and Stays Abroad in Non-European Countries

Prof. Dr. Elisabeth Tuider is the Internationalization Officer for Faculty 05. Dr. Barbare Janeldize (Coordinator of Internationalization Measures) and student assistants provide subject-specific advice for students who wish to study abroad and also support international students of the Faculty 05 coming to Kassel. In addition, they serve as a point of contact for ideas and suggestions regarding the anti-racist and transcultural design of university internationalization measures.

NP. 1, R. 3301A, T 804-3119

Mail: fb05-transnational@uni-kassel.de

Office Hours: by appointment

For more information, visit:





Bachelor's and Master's Programmes in Kassel

Bachelor's degree programmes in Kassel can be either foundational, specialized, or interdisciplinary, covering one or multiple subjects. All Bachelor's programmes include an internship and the acquisition of key competencies. In Germany, Bachelor's programmes are generally defined with an emphasis on employability, meaning they are 'application-oriented.'

Master's programmes, on the other hand, can be research-oriented or professionally oriented. Research-oriented Master's programmes build on a Bachelor's degree and are called consecutive. Professional Master's programmes admit both Bachelor's and Master's graduates, as well as professionals seeking further education.

Faculty 05 has decided to offer foundational six-semester Bachelor's programmes that convey scientific fundamentals, methodological competence, and professional qualifications. In accordance with Hessian regulations, Kassel offers so-called two-subject Bachelor's programmes: a major subject which accounts for about two-thirds of the programme, including an eight-week internship; the minor subject and key competencies which account for the remaining one-third of the programme. All social science disciplines offer consecutive research-oriented four-semester Master's programmes. The field of Political Science additionally offers two international professional two- and four-semester Master's programmes.

STRUCTURE OF THE BACHELOR'S PROGRAMMES

- The programme spans three academic years (six semesters).
- An academic year consists of two semesters (winter and summer).
- The components of a Bachelor's programme at the University of Kassel include a major, a minor, key competencies, and an internship.
- Courses are reorganised and offered on a semester-by-semester basis, which means that students have to draw up their course schedules anew each semester.
- Both major and minor as well as the additional key competencies are organized into modules.
- The minor is elective. A list of available minors can be found in the General Regulations for Bachelor's and Master's Programmes.
- A list of the key competences that can be acquired can be found in the module handbook.
- Additional key competencies must be acquired in specific courses, which are listed in the course catalogue under FB05 Key Competencies (FB05 Schlüsselkompetenzen).
- The International Language Center (ISZ) and other departments also offer courses related to additional key competencies. However, recognition must be applied for.
- Integrated key competencies include methodological competencies that go beyond subject-specific methods, social competencies, and self-competencies. They are acquired in modularised courses within the major.
- The internship lasts at least eight weeks or two internships, of at least six weeks each, preferably before the fifth semester, either in Germany or abroad.
- The programme concludes with the Bachelor's thesis.

Lectures, Seminars, Tutorials

- **Lectures:** Provide a concentrated overview. In a lecture, lecturers present information while students listen, take notes, and prepare and review the lecture using the references provided.
- **Seminars:** In-depth study of specific topics. Seminars require active student participation through academic tasks such as presentations, discussions, etc. to deepen understanding.
- **Practical courses:** Serve to consolidate lectures and introductory courses, some of which have the character of lectures. They may include reading courses, discussion courses, practice of theoretical knowledge, and development of scientific and methodological skills.
- **Tutorials:** Accompany introductory lectures and seminars to provide students with practical training in academic methods. Tutorials begin after the first session of the respective introductory course has taken place and are conducted by students in advanced semesters.



Modules and Credits

- **Modules:** Thematically defined units of teaching and learning. A module may contain one or more thematically related or consecutive courses. Modules may span one or two semesters.
- **Module handbook:** Module content, time and performance requirements, and type of examination are set out in the module handbooks, which supplement the examination regulations.
- **Assessment:** Performance is assessed by examinations and awarding of grades. The module grade is derived from the course grades as specified in the examination regulations.
- **Completion period and repetition:** Modules should be successfully completed within one year. Courses and modules can be repeated a maximum of two times.
- **Credits** (C, CP, or ECTS): Reflect the average workload expected for the active development and practice of subject-specific, methodological, and key competencies in the course and in self-study. Credits only indicate the time commitment, not the quality of the work.
- **Credit calculation:** One credit equals 30 hours (45 minutes each). A semester comprises 30 credits, and a six-semester bachelor's programme totals 180 credits.
- **Credit Allocation:** Credits are only awarded for successfully completed courses. No credits are assigned for courses not successfully completed.
- **Monitoring Workload:** Students should pay attention to the workload (credits) of their courses and approach their lecturers if there is a significant deviation.

Major and Minor Subject

- Structure, modules, and study plan of the major are outlined in the examination regulations.
- Course schedules for each semester must be independently created using the online course catalogue.
- All modules are mandatory.
- A list of elective minor subjects is available in the general examination regulations.
- The examination regulations, study plans and module handbooks for minor subjects can be found in the BA/MA examination regulations of the corresponding BA major.
- For the minor in Economics, a list of examination areas can be found in the examination regulations of the BA major.
- There is no provision for a second minor subject.

Study Abroad

- Academic stays abroad are possible; the recognition of academic achievements is subject to consultation with the respective coordinators.
- Information on exchange and funding programmes, such as ERASMUS, is available at <https://www.uni-kassel.de/uni/en/international-service>

Internship

- The internship must last a minimum of eight weeks; alternatively, two internships of at least six weeks each are also possible.
- Internships must be academically relevant, providing insights into potential future professional fields.
- For information on finding an internship, rights and obligations during the internship, as well as internship databases, please refer to the department's website: <https://www.uni-kassel.de/fb05/organisation/praxiskoordination>

Key Competencies and Language Courses

- The term '**key competencies**' (Schlüsselkompetenzen), also known as key qualifications or core competencies, refers to skills that are essential for the study programme and future professional fields—so-called preparatory professional qualifications: subject-specific, methodological, social, and personal skills.
- **Additive key competencies** are qualifications that cannot be acquired through subject-specific studies.
- **Integrated key competencies**, on the other hand, are learned through examples from subject-specific studies and are therefore embedded in the courses of the major.
- Key competencies are specified in the examination regulations and study plan: approximately 50% additive and 50% integrated key competencies.
- Additive key competencies are acquired in independent courses.
- The course offerings for additive key competencies can be found on the Language Centre's website and in the course catalogue of FB 05 under 'Key Competencies' (Schlüsselkompetenzen).
- Only additive key competencies are graded and contribute to the BA grade.
- The list of integrated key competencies, automatically awarded on successful completion of modules, can be found in the study plan and module handbook.
- Language courses, computer courses, and courses in other subjects are not considered integrated key competencies.
- A foreign language for future master's studies can be acquired through the Language Centre and external institutions as part of the additive key competencies.
- 'Latin Proficiency' can also be acquired in the Faculty as an additive key competency. Enrolment is done via the online course catalogue.



EXAMINATIONS

Components of the Examination Regulations

- Examination regulations for the major
- Study plan for the major
- Module handbook (number of courses, content, learning objectives, type and scope of assessment, composition of the grade, time required for the courses, credits, list of key competencies)
- Study plan for the minor

All examination regulations:

<https://www.uni-kassel.de/uni/studium/im-studium/pruefungsordnungen>

Examinations and Coursework

- The division into coursework (Studienleistung) and module examinations (Modulprüfungsleistung) within a module provides students with the opportunity to actively engage with and practice subject-specific, methodological, and key competencies.

- Examination regulations include sub-module examinations, module examinations, and coursework.
- Some courses are completed by an examination, which contributes to the overall module evaluation. In other courses, coursework is generally expected, which is not included in the module grade.
- Students can choose for which courses they want to take the module examination and for which courses they want to complete the coursework.
- The module examination determines the module grade.
- To be eligible for the examination in the major and in the additional key competencies, students must have registered on eCampus in a timely manner before the examination, at: <https://portal.uni-kassel.de/qisserver/>
- The quality of the examination performance is graded on a scale of 0.7-4.0. The grade 5.0 means 'failed'.
- If a student is registered for an examination but does not attend, the examination will be considered 'failed'.
- In the case of a failed examination, the lecturer may offer a re-examination. The re-examination date must be announced at least two weeks in advance. If no re-examination date is offered, the student must take the examination at the next available session, which is usually a year later.
- Withdrawal from an examination is possible up to three days before the examination date. After that, withdrawal can only be processed by the lecturers or the examination office, up to one day before the examination date.
- In case of absence due to illness, a medical certificate must be provided.
- Certificates must be submitted to the relevant examination office, including your matriculation number, the lecturer's name, the course title, and the exam date.

Guide to Examination Management

Begin by determining which examination office is responsible for you:

For Bachelor and Master programmes: Birgit Peters and Claudia Fiege-Klaus,
bama-fb05@uni-kassel.de (Tel: 804-3177 & -7737)

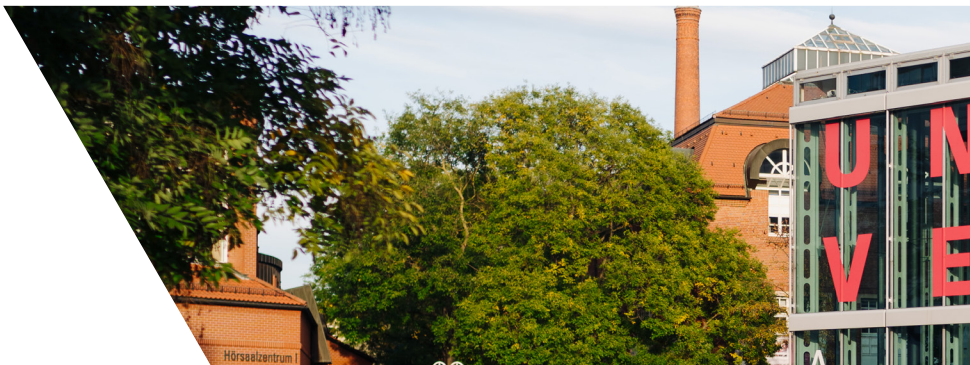
For Teacher Training Programmes: Marita Warnke, lehramt-fb05@uni-kassel.de
(Tel: 804-3143)

Registration:

- Be sure to adhere to the registration deadlines! Registration on eCampus should be done in a timely manner, not on the last day.
- Guidelines for registration on eCampus can be found here:
<https://www.uni-kassel.de/its/dienstleistungen/ecampus>
- Registration on eCampus always refers to the final examination of the course.

Example: If the lecturer requires a coursework assignment (e.g. a presentation) as a prerequisite for the module examination (e.g. a term paper), only the module examination needs to be registered.

- Always ensure that you are registered for the correct degree programme.
- Students should check whether they have any outstanding registrations. They should either request these from the lecturer after successfully completing the required examination or withdraw them with the assistance of the examination office if no examination has been completed.
- It is possible to independently register for the additive key competencies of the Faculty 05 on eCampus.
- For the recognition of additional key competencies, always submit a copy of the certificate for the language course or similar to the examination office.



Sick Leave:

When submitting a sick note to the examination office, please provide:

1. your matriculation number,
2. your study subject and
3. the course concerned

Once you have submitted a certificate or withdrawn from an examination, you will not automatically be registered for the re-examination date. You must do this yourself on eCampus.

For the submission of written assignments and term papers, please note: The document must include the following information on the first page:

- your name
- matriculation number
- degree programme
- lecturer
- title of the course
- semester

Term papers should not be submitted in transparent covers; it is preferable to submit them in stapled form.

Course Catalogue:

When searching for courses, always check the semester selected in the system. Only the current semester will be displayed automatically.

Change of Minor:

A change of minor can only be processed by the Student Services Office, not the examination office:



Internship:

Always attach the internship certificate or confirmation, clearly stating time period and location, to the internship report or send it directly to the examination office.





eCampus Examination System

- eCampus is the examination management system for all degree programmes.
- It is used to register for the examinations of the major and minor subjects as well as for the additive key competencies.
- The password is the same as the one issued for the email address provided by the IT Service Center (ITS) free of charge.
- Registration for examinations and coursework must be completed by the set deadline, after which the database closes access.
- Examination dates, re-examination dates, grades, and partial grades can be viewed in eCampus.
- A Transcript of Records of the major can be printed in eCampus.



STUDY ORGANISATION AND PLANNING

Organisation

- Introductory or preparatory courses are accompanied by tutorials. The tutorials begin after the first session of the introductory course.
- The preparatory courses or 'text-and-context seminars' include a compulsory library tour, for which you must register online in the course catalogue. Information at: <https://www.uni-kassel.de/ub/en/> or from your orientation tutors.
- From the second year, it is possible to choose a specialisation within the major subject.
- Guidance in the major subject is provided by the designated study advisors:



- Internship: It is beneficial for your future career to independently organise an internship. Assistance is available on the internship website:





- All courses, internships, key competencies, language and computer courses, etc. that go beyond the requirements of the examination regulations cannot be credited to the regular degree programme, but can be included in the Transcript of Records (supplement to the certificate).
- The major subject can be changed until the end of the first academic year (30th September) without the new subject being considered a second degree.

Information Online

- Faculty 05 Homepage: <https://www.uni-kassel.de/fb05/en/1>
- Studies at the Faculty 05, Information & Assistance: <https://www.uni-kassel.de/fb05/en/1/studies>
- Examination regulations with module handbook: <https://www.uni-kassel.de/uni/studium/im-studium/pruefungsordnungen/>
- eCampus: <https://ecampus.uni-kassel.de/qisserver/>
- Assistance with university account, VPN, Zoom, free Microsoft Office, etc.: <https://www.uni-kassel.de/its/en/2268>
- Office hours of lecturers and secretariats: Check the homepages of respective lecturers and posted notices on office doors.
- Academic advising: <https://www.uni-kassel.de/uni/studium/kontakt-und-beratung/servicestellen/studienfachberatungen-der-fachbereiche/>
- Mandatory internship: <https://www.uni-kassel.de/fb05/organisation/praxiskoordination>

SOCIOLOGY MAILING LIST

What is a Mailing List?

A mailing list is a special form of email distribution. When an email is sent to the list address, it is automatically distributed to all 'subscribers', meaning that the exchange of information within this group is public. The list is aimed at students, alumni and staff who want to share information quickly and easily. The list is used to distribute information about lectures, information events, introductory lectures, exam registration, internship opportunities, student assistant vacancies, job offers, etc.

Subscribing to the List

Send a blank email (no subject) to 'soziologie-subscribe@lists.uni-kassel.de' to subscribe to the list.

Sending an Email to the List

The mailing list address is: soziologie@lists.uni-kassel.de
This address should be entered as the recipient. The email's content will then be sent to all individuals on the list.

Please note: Due to its large audience, the mailing list may not be the appropriate platform for certain enquiries and discussions (e.g. individual exam questions). Please also note that large attachments (over 1MB) may cause problems or may not be received by some recipients.

If possible, please provide information as text in the email (not as an attachment) or include a link in the email that directs interested recipients to a website where they can download the file.

Replying to an Email from the Mailing List

Beware when replying to an email received via the list. By default, the list address is entered as the recipient, rather than the actual author's address. Your reply will be sent to everyone on the list. Use this feature only if you want to post a 'public' comment. If you want to make a private comment, you will need to send a new email to the original sender.

Unsubscribing from the Mailing List

To unsubscribe from the list, follow these steps: Send an email from the address you wish to unsubscribe to **soziologie-unsubscribe@lists.uni-kassel.de**. You should shortly receive an automatically generated confirmation email to unsubscribe from the Sociology mailing list. Please follow the instructions to confirm your unsubscription.



Counselling Services at the University

Studierendenwerk:

- Housing: Students accomodation, private housing market
- Financing: Advice on financing your studies (loans, BAföG, unemployment benefits, scholarships, etc.), BAföG advice and application
- Counselling: Psychological advice, legal advice, insurance

Asta:

- Housing, BAföG and social counselling, support for student assistants, tenancy law advice, examination rights, taxes

Family Welcome and Dual Career Service:

- Studying with children

Information Study (Information Studium):

- General academic advice
- Study-related changes, applications, leaves of absence, address changes, enrolment, re-registration, semester ticket, and more

Faculty Student Council (Fachschaft des FB05):

- Advice on studies, student representation

fb05-studentische-studienberatung@uni-kassel.de

International Office / Team Internationales at FB05:

- Planning stays abroad

Welcome Center:

- Advice for international students

Praxiskoordination FB05:

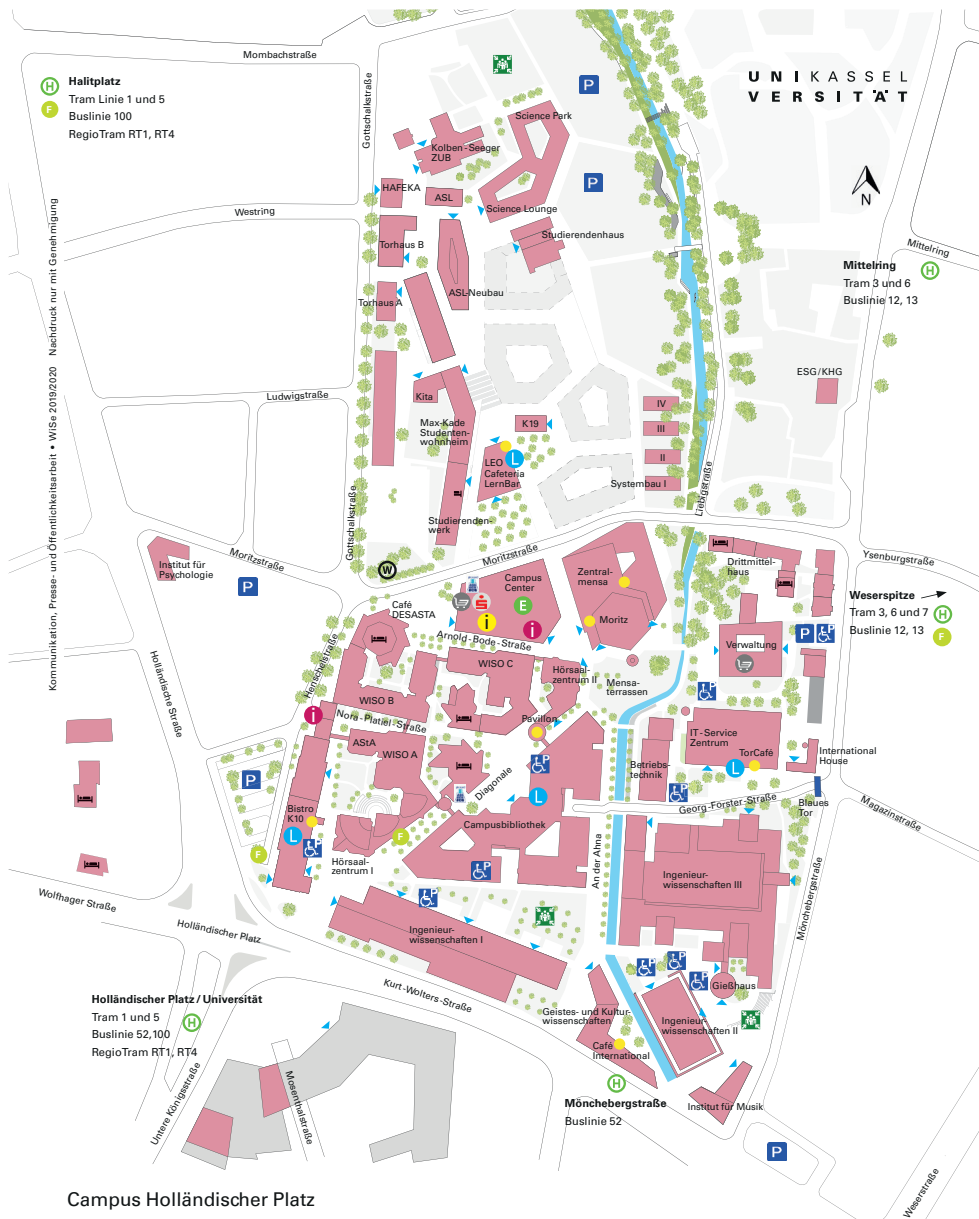
- Internships and career advice

Studying with Disabilities:

- Compensation for disadvantages

Common Abbreviations

AAA = Akademisches Auslands-Amt (Academic Foreign Office)
AB = Arnold-Bode-Str., HoPla (Campus)
ASTA = Allgemeiner Studentenausschuss (General Student Committee: nationwide organized student representation)
AVZ = Allgemeines Verfügungszentrum, Heinrich-Plett-Str. 40
BA = Bachelor of Arts (Academic degree, first university degree)
BB = Department Library - BB 4 = History, Politics, Sociology
c = Credit (Unit of measurement for students' workload)
c.t. = 'cum tempore i.e., the event starts at xx:15 am/pm
Dia = Diagonale, HoPla
FB = Fachbereich (Faculty)
FBR = Fachbereichsrat (Faculty Council)
FG = Fachgruppe (Department)
FS = Fachschaft (Student Council, student representation in the departments)
GF = Georg-Forster-Str., HoPla
HIS = 'Hochschulinformationssystem' (University Information System: provider of administrative software at the University of Kassel)
HoPla = Holländischer Platz (Campus)
HS = Hörsaal (Lecture Hall)
Ing.-Schule = Ingenieursschule, Wilhelmshöher Allee 73 (Engineering School)
ISZ = Internationales Sprachenzentrum bzw. Studienkolleg (International Language Center)
ITS = Information Technology Service Center
KW = Kurt-Wolters-Str., HoPla
LA = Degree programme for teacher training students; teaching assignment
LSF = 'Lehre, Studium, Forschung'; 'Teaching, Study, Research': Online course catalogue of the University of Kassel
NF = Nebenfach (Minor Subject)
N.N. = Not nominandum, i.e., the name must still be mentioned
NP = Nora-Platiel-Str., HoPla
MA = Master of Arts (Postgraduate degree)
Mö = Mönchebergstr.
PO = Prüfungsordnung (Examination Regulations)
Prop = Propaedeutics
PROSE = Projektseminar, Empiriepraktikum (Project Seminar, Empirical Internship)
QIS = Examination Administration System for Students
S = Seminar
Schwarzes Brett = Noticeboard for information from the Dean's Office and Examination Offices in FB 5, NP 1, 2nd floor
SK = Schlüsselkompetenz (Key Competence)
SOS = 'Student Organisation System'
SS, SomSem = Sommersemester (Summer Semester)
s.t. = 'sine tempore', i.e., the event starts punctually at xx:00 am/pm
StuPa = Student Parliament: Student representation at the University of Kassel
SWS = Semesterwochenstunde (Weekly studying hours)
2 SWS = 90 minutes of instructional time
Tut = Tutorial
Ü = Übung (Exercise)
V = Vorlesung (Lecture)
WA = Wilhelmshöher Allee
WS, WinSem = Winter Semester



Campus Holländischer Platz



Bus / Tramhaltestelle



Echtzeit-Anzeige KVG



Fahrrad-Leihsystem



Haupteingänge



Fahrrad-Werkstatt (Asta)



Studentenwohnheim



Infopoint



Sammelstelle



Filiale Sparkasse



Mensen und Cafeterien



Studierendenwerk



Lernorte



Parkplätze (gebührenpflichtig)



Parkplätze (behindertengerecht)



Shop@uni-kassel



Geldautomat

**Katzensprung /
Universität**
Tram 3, 6 und 7