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Call for admission of 30 students (Non-EU and EU) to the Joint degree European Master in Business Studies (EMBS)

Academic Year 2023-2024





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Art. 1 Foreword

1. The Université Savoie Mont Blanc (France) through its Institute of Management (IAE Savoie Mont Blanc), the Università degli Studi di Trento (Italy) through its Department of Economics and Management, the Universität Kassel (Germany) through its Faculty of Economics and Management and the Universidad de León (Spain) through its Faculty of Economics and Economics (the parties) have agreed to implement the European Master in Business Studies (EMBS), a joint programme of education for students to become European managers with a Marketing focus.
2. Detailed information about the European master in Business Studies (EMBS) is available at [EMBS: Home](#).
3. Counting already 14 successful promotions, the EMBS has been developed to offer to European as well as non-European students a unique opportunity of learning how to do efficient business in Europe. Apart from studying fundamentals of Management and Marketing on a European scale, students will learn “on site” the multicultural differences by studying in the four countries of the consortium and by working in groups of different nationalities.
4. In September 2017 and renewed in January 2021, the EMBS has been awarded the [EFMD Programme accreditation](#) for 3 years and for 5 years respectively, a prestigious global endorsement ([EFMD Accredited](#)). The accreditation was delivered by the European Foundation for Management Development (EFMD), an organisation that is acknowledged globally as an accreditation body of quality in management education. EFMD Programme Accreditation System is a prestigious international programme accreditation system which evaluates the quality of business and management programmes that have an international perspective.
5. The EMBS is a consecutive full-time Master's degree programme, i.e. a degree that is gained after completing a bachelor's programme. It is aimed to advance and deepen the knowledge and skills acquired during the bachelor's programme. The EMBS is not an MBA programme aimed at professionals or at part-time students.
6. The Université Savoie Mont Blanc through its Institute of Management (IAE Savoie Mont Blanc) oversees the coordination of the programme.



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7. Every year the EMBS Admission Board admits to the EMBS a limited number of students coming from European and Non-EU countries¹. The EMBS may not be operational with less than 15 students with a minimum of 3 different nationalities. The target number of students should be between 20 and 30 representing 3 or more nationalities.
8. The official length of the EMBS programme is four semesters, one in each of the participating universities. Students gain a total of 120 ECTS credits including the company project, the master thesis module (15 ECTS credits) allocated to the 3rd semester and the internship module (10 ECTS) to be done at the end of the 4th semester.
9. The EMBS starts each winter semester in September at the Università degli Studi di Trento (Italy). The 2nd semester is run at the Université Savoie Mont Blanc in Annecy (France), the 3rd semester at the Universität Kassel (Germany) and the 4th semester at the Universidad de León (Spain).
10. The official language of the EMBS programme is English both for teaching and exams.
11. Interested prospective students who are willing to participate to the competition for one of the available positions in the Academic Year 2023-2024 are invited to submit their application according to the rules described below in this call.

Art. 2 Number of Positions

1. In the Academic Year 2023-2024 the EMBS Admission Board will admit to the EMBS at most 30 students (EU and Non-EU citizens).

Art. 3 Admission Requirements

1. Applications are accepted to the selection process from:
 - a) Non-Eu citizens;
 - b) EU citizens.

¹ Students outside the European Union are students who are not citizens of any of the 27 Member States of the European Union or of the EFTA countries (Iceland, Liechtenstein, Norway), or of Switzerland, Andorra, Republic of San Marino, and The Vatican.



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2. In order to be considered eligible for application, interested prospective students must fulfill the following minimum requirements:
- a) Three- or four-year Bachelor's degree or equivalent degree (at least amounting to 6 semesters and 180 ECTS) in Economics, Management or Business Studies or other study backgrounds (Social Sciences, Languages, Engineering) with a focus on Economics & Management awarded by an internationally recognized institution at university level. The contents of the aforementioned Bachelor studies must comply with the requirements of the EMBS and, in particular, must provide sufficient economic and managerial knowledge on the basis of a relevant study programme. This means, they must contain at least 50% of courses in general belonging to bachelor studies of management and/or economics.²
 - b) Bachelor's degree with at least an overall national grade of 2,5 in Germany, 95/110 in Italy, 13 in France, 6,5 in Spain or the equivalent in other countries.
 - c) Proof of English proficiency at minimum level B2 CEFR (Common European Framework of Reference for Languages): e.g. TOEFL 560 paper-based or 87 internet-based or minimum IELTS 5.5 or equivalent language test results, incl. test of the language centre of the home institution conforming to a level of English at least CEFR B2; university English exam at minimum CEFR B2 level; proof that university studies were completed at a recognized institution where English is the primary medium of instruction; English as a mother tongue,

² Please note that EMBS applicants awarded or due to be awarded a Bachelor's degree from any Italian University in a field different from Economics, Management or Business Studies must show at least 60 ECTS credits in the following fields of studies (settori scientifico disciplinari):

- a) SECS-P/01, SECS-P/02, SECS-P/03, SECS-P/04, SECS-P/05, SECS-P/06, SECS-P/12 - Discipline di ambito economico (Micro e macroeconomia, economia industriale, politica economica, economia e finanza pubblica, storia economica)
- b) SECS-P/07, SECS-P/08, SECS-P/09, SECS-P/10, SECS-P/11 - Discipline in ambito economico-aziendale (Fondamenti di contabilità e bilancio, principi contabili, general management, business policy, finanza aziendale)
- c) IUS-01, IUS-02, IUS-03, IUS-09 - Discipline in ambito giuridico (Fondamenti di diritto pubblico, fonti del diritto, istituzioni di diritto privato)
- d) SECS-S/01, SECS-S/03, SECS-S/06 - Discipline matematico-statistiche (Analisi matematica; analisi statistica)

With the following minimum requirements:

- Economics: minimum 8 CFU
- Business/Management: minimum 10 CFU
- Mathematics and Statistics: minimum 6 CFU.



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etc. Test results are only required if the applicant's mother tongue is not English or if the language of instruction of his/her previous degree is not English.

- d) Good knowledge of the most common computer applications.
3. Fulfillment of the aforementioned requirements has to be documented and submitted with the application by the given deadlines.
 4. The EMBS Admission Board can decide to admit a candidate on condition that he/she passes additional courses before the start of the programme.
 5. Applicants who do not have yet completed their Bachelor's degree, can apply for the EMBS master's programme, provided they meet the following requirements:
 - a) conclusion of all exams to obtain the Bachelor's degree by 31st August 2023;
 - b) graduation by the 31st of October 2023 having passed the graduation exam (if any);
 - c) submission of the official Bachelor's degree diploma by the 30th November 2023.

Such applicants will not be admitted unconditionally to the programme, but may be "conditionally admitted" as long as the certificate remains outstanding. Formal enrolment to the programme can only be granted, however, when the Bachelor's certificate is submitted.

Art. 4 Tuition Fees and Scholarships

1. EMBS participation fees are about € 3500 per year. The aforementioned amount is made up of:
 - a) € 2500 as EMBS tuition fee per year to be paid to the Université Savoie Mont Blanc as the main coordinator of the EMBS programme;
 - b) about € 400 euro per year to be paid to each partner university as national administrative fee. The exact amount will be communicated to admitted students by each EMBS University before the enrollment process starts.
2. It is a condition of student's enrolment that he/she has sufficient financial resources to pay for the programme of study. Self-paying students must provide evidence of their ability to cover tuition fees. Sponsored students must provide evidence of their sponsorship.



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3. EMBS students might have the possibility to be supported through grants and scholarships offered by the four Universities and their partners. However grants and scholarships will not cover all costs of living in Europe and attending the EMBS programme (fees, accommodation, books, travel,...). For further information please contact embs@univ-smb.fr.
4. EMBS students are NOT eligible for the “Opera Universitaria Scholarship (OUS)” or the “Eiffel grant program”.
5. Each EMBS partner university provides a service to help EMBS students find suitable accommodation.
6. All applicants are strongly recommended to read carefully all the information about living costs in Italy, France, Germany and Spain, prior to confirming their application.

Art. 5 Awarded Degree

1. Upon the successful completion of the study plan and the fulfillment of the EMBS programme requirements, the Université Savoie Mont Blanc (France), the Università degli Studi di Trento (Italy), the Universität Kassel (Germany) and the Universidad de León (Spain) jointly award a second level academic degree within the European Higher Education System for the programme “European Master in Business Studies” (EMBS) corresponding to the following four national degrees:
 - In the Italian University system, to a “Laurea Magistrale in CLASSE LM77 Lauree Magistrali in Scienze Economico-Aziendali”;
 - In the French University system, to a “Master en Droit Économie Gestion”;
 - In the German University system, to a “Master of Arts”;
 - In the Spanish University system, to a “Master Universitario Europeo en Dirección de Empresas”.
2. The aforementioned qualification has legal value in France, Italy, Germany and Spain and it is compliant with the requirements of the International “Bologna process” for higher education at European level.



Art. 6 Application Procedure

1. To be admitted to the selection referred to this call, the candidates must complete the online application form available on the [Application](#) website. To access the online application form, identify yourself using the proper credentials according to the following ways:
 - Via [SPID Public Digital Identity System](#);
 - By [electronic identity card \(CIE\)](#);
 - Using a UniTrento username in the form of [@unitn.it](#);
 - Using a temporary username in the form of [@guest.unitn.it](#) to be created on the Application website by entering your personal data and a reference email address.

There are no application fees. Applications are in English.

2. The application to the present competition for one of the available positions within the EMBS programme must be finalized online within one of the following deadlines:
 - a) **For NON-EU applicants (incl. those living in Europe): Thursday 23rd March 2023, 12:00 noon (Italian time)**
 - b) **For EU applicants (1. round “early birds”): Thursday 23rd March 2023, 12:00 noon (Italian time)**
For EU applicants (2. round): Thursday 11th May 2023, 12:00 noon (Italian time).
3. Applicants who are going to take part in the selection within special Agreements with the EMBS Consortium, may apply to the Master according to different deadlines and procedures settled in the Agreements.
4. Interested applicants are required to fill in the online application form thoroughly and to upload the documents listed below:
 - ID card (possible only for European citizens) or valid passport;
 - Curriculum Vitae (in English);
 - High school leaving certificate;



- Certificates and diplomas (in English) of your completed Bachelor's degree from an internationally recognized higher education institution (university or university college) or enrollment certificate (in English) in a Bachelor's degree (or equivalent)³;
 - Transcript of Records (in English) of completed courses and grades for each semester; included in your bachelor's degree and in any other degree programme relevant for admission;
 - Proof of English proficiency;
 - Passport size photo;
 - **Only for EU applicants:** copy of European Health Insurance Card-EHIC (European side with validity).
5. All documents must be uploaded by the deadline stated above.
6. Incomplete or not finalized applications as well as unreadable documents will lead to the automatic exclusion of an applicant from the selection process.

Art. 7 Selection Criteria and Assessment Procedure

1. Since admission to the European Master in Business Studies (EMBS) is selective and has a maximum intake target of 30 students, prospective students must apply online within the given deadline (see Art. 6). Applicants will be selected by the four EMBS partner universities in accordance to a common selection procedure set by the Admission Board.
2. Once the relevant application deadline has expired, each online application package received will be subject to a review by the Admission Board, which will evaluate overall the profiles of each candidate.
3. Applicants having the basic requirements described in Art. 3 and shortlisted after the first evaluation (see above n. 2) shall be called for an interview, which may be done on campus or by conference call. The aim of the interview is to complete the application process by providing the Admission Board with exhaustive information about the applicant's personal and academic background as well as skills and competences.

³ Students who still have not completed their first-level degree, but that expect to graduate before October 31, 2023 have to provide a temporary certificate from their University stating their expected graduation date and final grade.



4. After each round of interviews (NON-EU and EU applicants 1. round “early birds”; EU applicants 2. round), applicants are ranked by the Admission Board on the basis of the results of the interviews. After the 1. round the Admission Board decides the number of candidates admitted and the number of candidates on the waiting/reserve list. The same is done after 2. round. Applicants are then informed about the results of the selection process (admitted, not admitted, waiting/reserve list) and the Admission Board will send an acceptance notification. The same is done after 2. round up to 30 admitted candidates.
5. After the EU applicants 2. round of interviews is concluded, should any places become available, the Admission Board will merge the EU applicants 1. round “early birds” ranking with the EU applicants 2. round ranking in order to invite other suitable candidates to enroll on the Master’s degree up to the number of places available. All the vacant positions may be progressively offered to the following shortlisted students, till reaching the end of the list.
6. The Admission Board will verify application information and it might deny candidate admission at any point of the application process if a discrepancy between the self-reported information and information provided through verification is noted. Candidates will be notified of the Admission Board’s decision after this review.

Art. 8 Admission and enrolment

1. The short list of the admitted students will be drafted by:
 - a) **For NON-EU applicants: mid of May 2023**
 - b) **For EU applicants (1. round): mid of May 2023**
 - c) **For EU applicants (2. round): end of July 2023**
2. To confirm their acceptance of the place, admitted candidates will be asked to pay a nonrefundable enrollment confirmation fee of €100 (*one hundred Euro*) to the Università degli Studi di Trento (the enrollment confirmation fee will be deducted from the overall national administrative fee due by the student to the University of Trento) according to the instructions that will be reported in the acceptance notification. This payment will not be reimbursed in any case.



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3. Successful candidates who fail to complete the steps set out in the point above will be considered as having renounced their place. Failing to confirm and/or to pay the deposit within the deadline given in the acceptance notification will automatically lead to the exclusion of the applicant.
4. Candidates who intend to renounce their place for whatever reason are required to notify the Admission Board as soon as possible, by e-mail to embs@unitn.it in order to give other eligible students the opportunity to take part in the EMBS programme.
5. Should any places become available, the Admission Board reserves the right to invite other suitable candidates from the ranked list to enroll on the Master's degree up to the number of places available. All the vacant positions may be progressively offered to the following shortlisted students, till reaching the end of the list.
6. Afterwards, the EMBS partner universities will provide selected candidates with pre-arrival detailed information about necessary steps to fulfill regarding visa, accommodation, scholarship, enrolment procedures. All accepted students who are going to confirm their intention to take part in the EMBS programme in the Academic Year 2023-2024 will have to follow the official procedures according to the instructions the EMBS partner universities will provide them with.
7. Specific information about Visa procedures for Italy will be communicated in May 2023 to all Non-EU selected students by the Università degli Studi di Trento.
8. After obtaining the visa, prospective students should plan to come to Trento by early-September 2023 to attend some essential orientation and welcome activities prior to their official enrollment at the Università degli Studi di Trento.
9. For further information about the application procedure, all students may write to embs@unitn.it.

Trento, 14/12/2022

The EMBS Admission Board



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Note 1 – Information on the processing of personal data

Regulation (EU) 2016/679, the “General Data Protection Regulation” (hereinafter “GDPR”), provides that everyone has the right to the protection of personal data concerning him or her.

In compliance with Article 13 of the EU Regulation 2016/679, the Joint Data Controllers, as indicated at the following point 1, provide the present notice to persons who want to participate in this selection procedure (hereinafter “data subjects”).

1. Joint Data Controllers

The Joint Data Controllers are:

- **University of Trento**, via Calepina n. 14, 38122 Trento (TN); email: ateneo@unitn.it; ateneo@pec.unitn.it
- **University of Savoie Mont Blanc**, 27 Rue Marcoz, 73000 Chambéry; email: informations.iae@univ-smb.fr
- **University of Kassel**, Mönchebergstr. 19, 34125 Kassel (Germany), The President, Prof. Dr. Ute Clement. email: sekretariat-praesidentin@uni-kassel.de
- **University of León**, Edificio Rectorado, Avda/ de la Facultad n. 25, 24004 León (Spain), email: secgen@unileon.es.

2. Contact details of the Data Protection Officers (DPOs)

The DPOs can be contacted to request information on personal data at the following email address:

- for the University of Trento, dpo@unitn.it;
- for the University of Savoie Mont Blanc, service.juridique@univ-smb.fr;
- for the University of Kassel, datenschutz@uni-kassel.de;
- for the University of León, Strat Up, CDF, S.L. (external company), dpd@unileon.es.

3. Purpose of the processing and legal basis



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The Joint Data Controllers shall process personal data and special categories of personal data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfillment of legal obligations (article 6(1), points e) and c) of the GDPR).

4. Acquisition of data

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of special categories of personal data is optional and failure to provide it will make it impossible for the Universities to guarantee the use of the facilities requested.

5. Data processing methods

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.

6. Recipients of personal data

Personal data will be disclosed to the Joint Data Controllers personnel acting for the above-mentioned purposes. In any case, personal data must be disclosed in compliance with legal obligation and/or a provision of the judicial Authorities.

7. Data retention period

Personal data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as it is necessary by law. In any case, the data will be stored as long as necessary by the regulations in force and/or by Universities regulations on the storage of administrative documents relevant to the performance of its services.

8. Rights of the data subjects



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Data subjects may exercise the rights referred to in Articles 15 et seq. of the GDPR at any time. In particular, data subjects have the right to obtain from Joint Data Controllers, at the contact details indicated above: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the Joint Data Controllers is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR or to take the appropriate judicial offices.