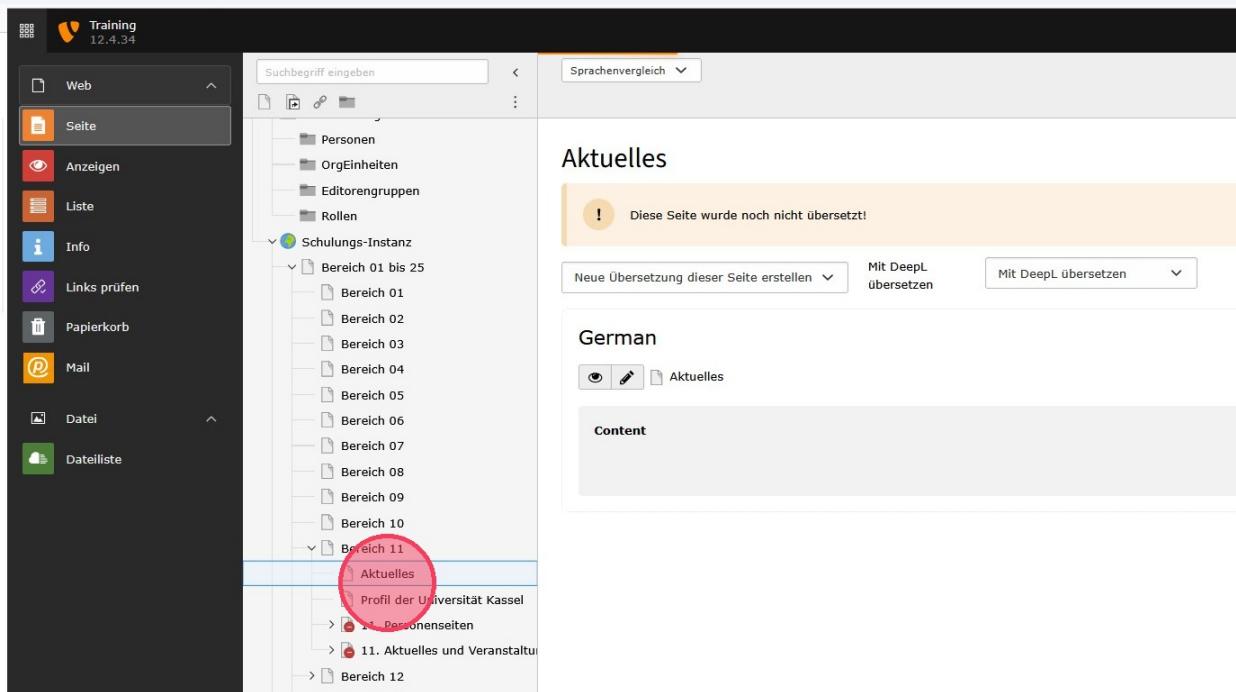


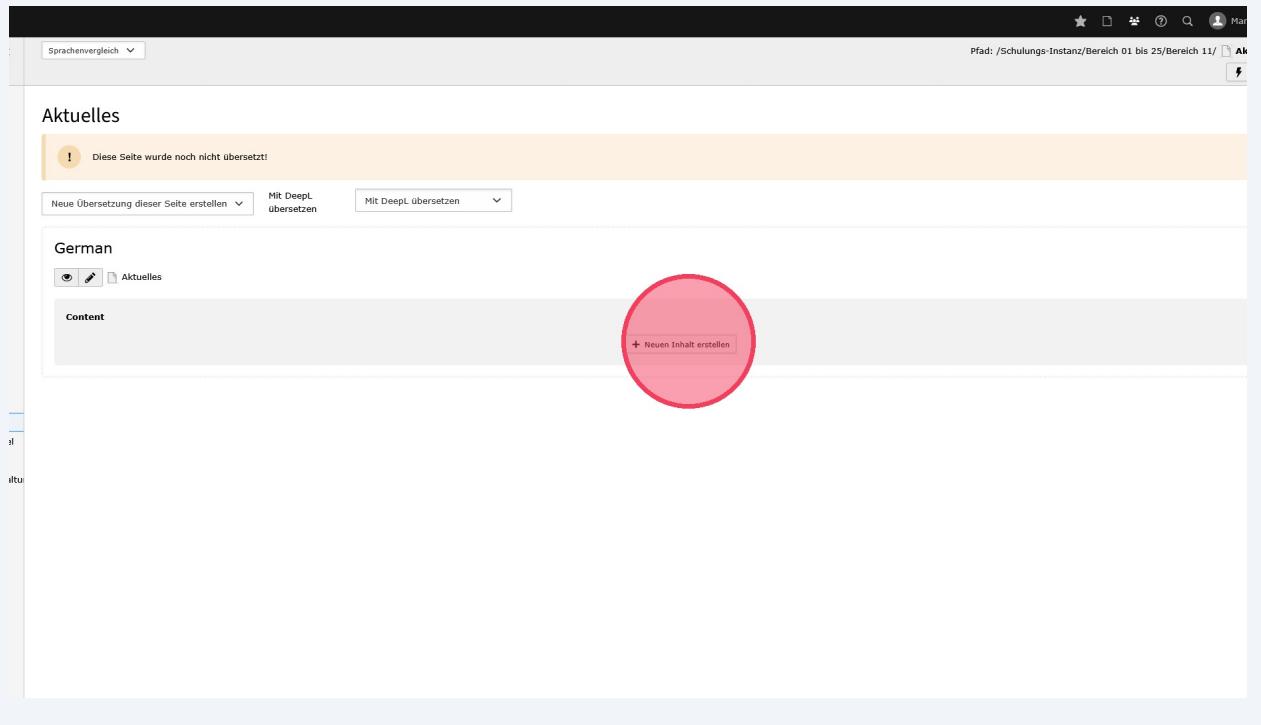
# Akkordions erstellen

Erstellen von auf- und zuklappbaren Inhaltselementen

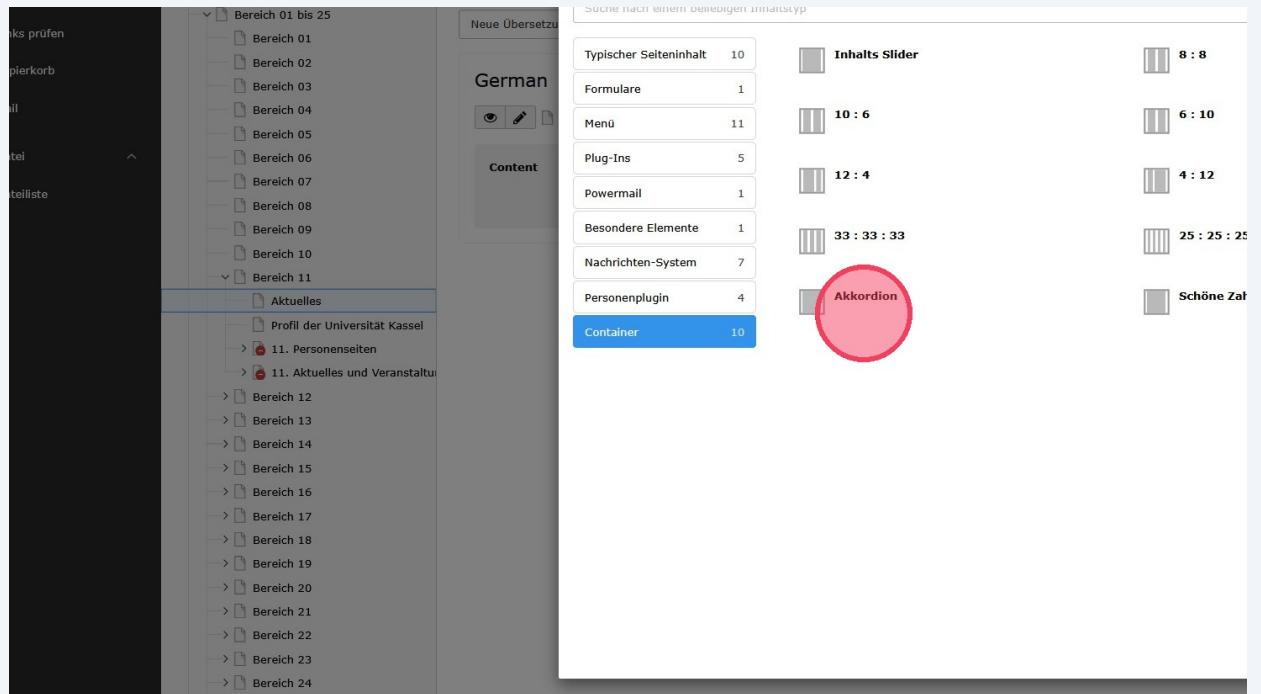
## 1 Auswahl des Seitenmoduls und Auswahl der zu bearbeitenden Seite



## 2 Klick auf "+Neuen Inhalt erstellen"

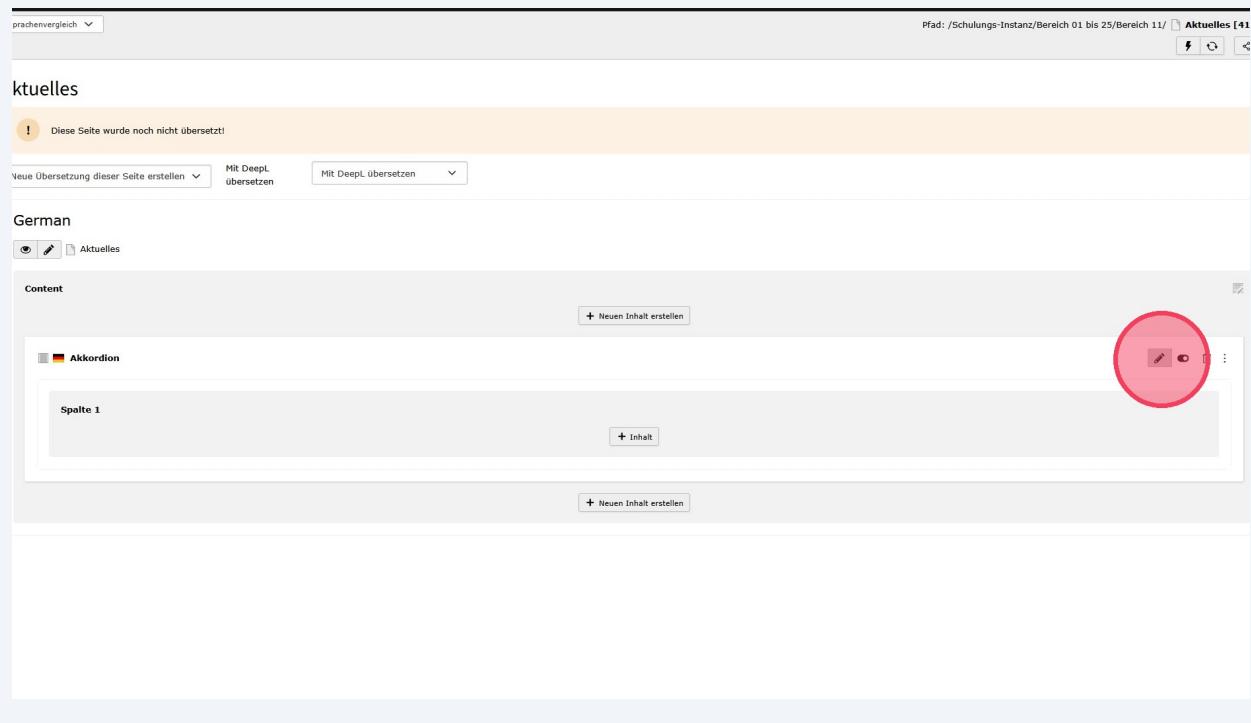


## 3 Auswahl des Menüs Container: Klick auf Akkordion



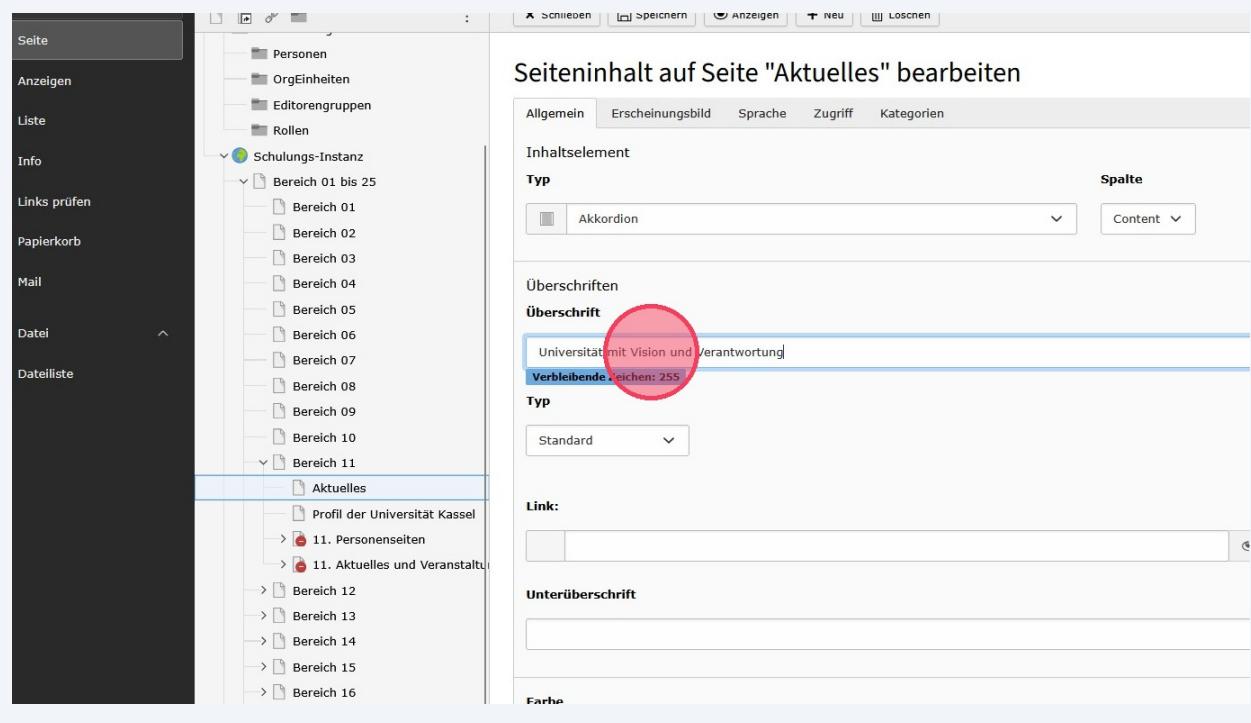
4

#### Nach Akkordion Erstellung: Klick auf "bearbeiten" im Element "Akkordion"

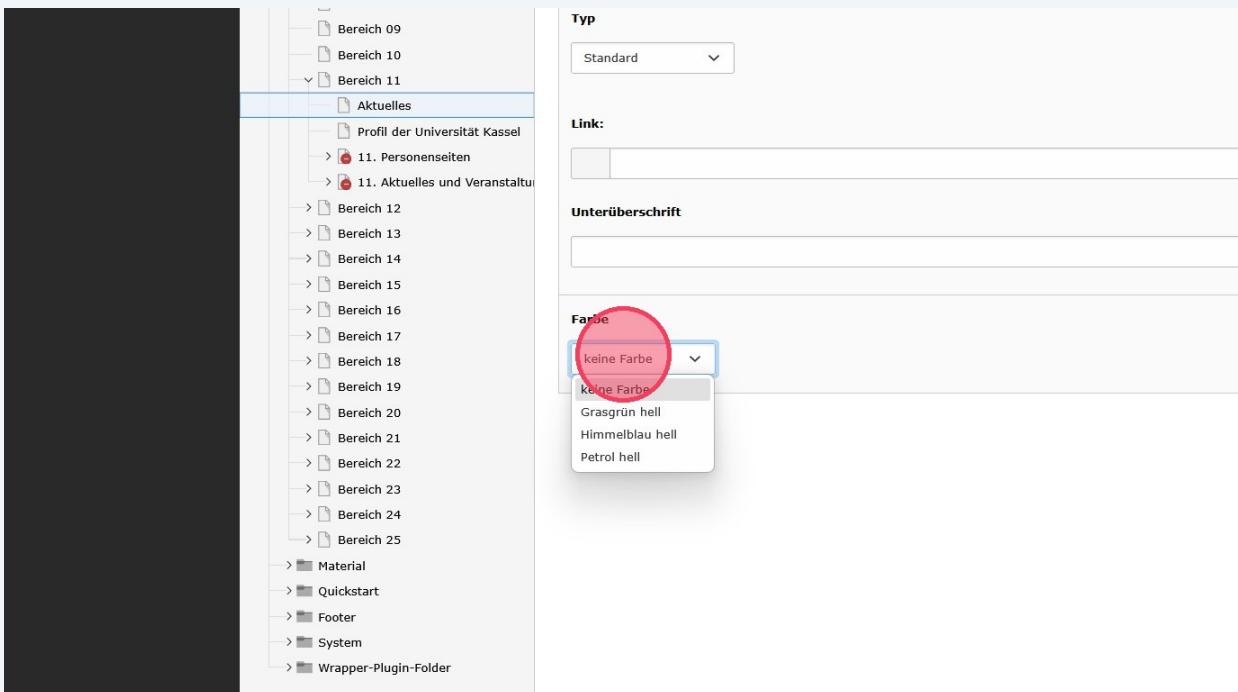


5

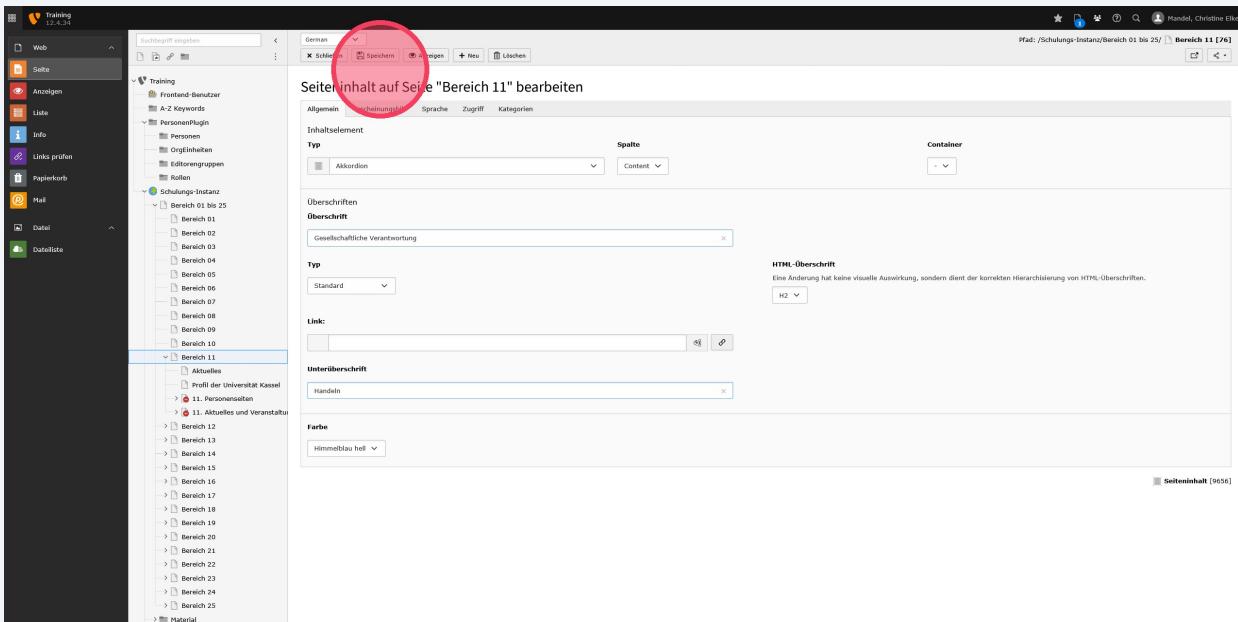
#### Überschrift vergeben



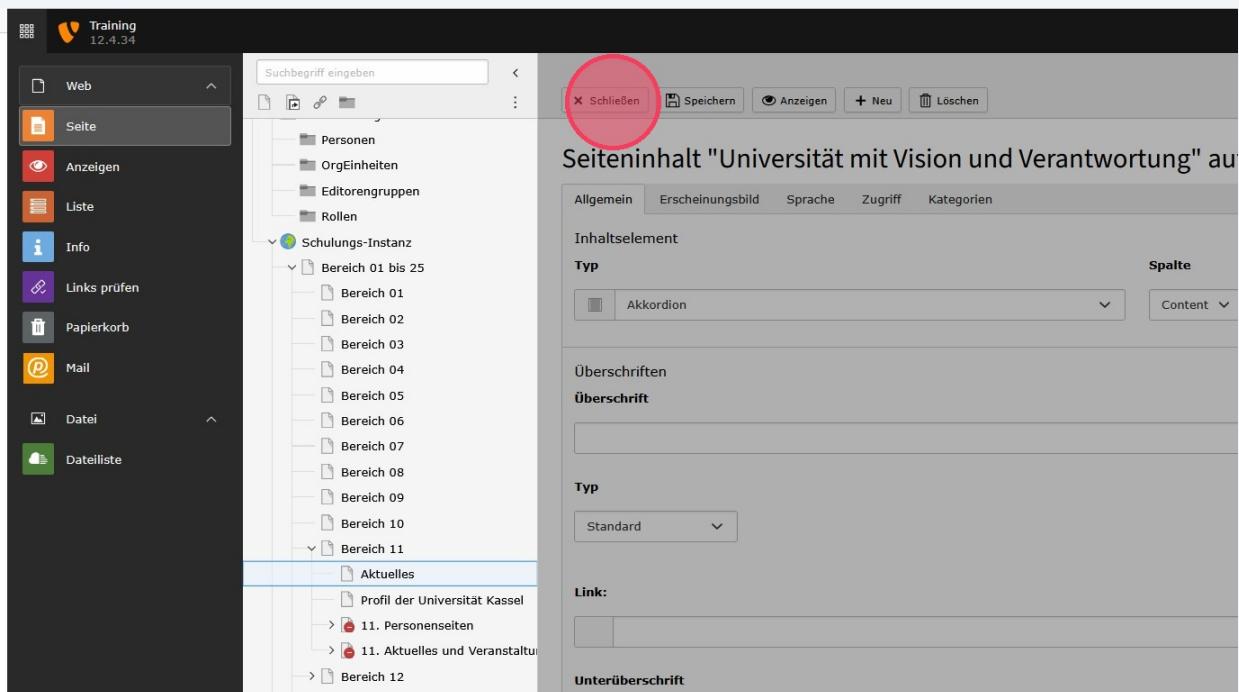
## 6 Farbe optional wählen



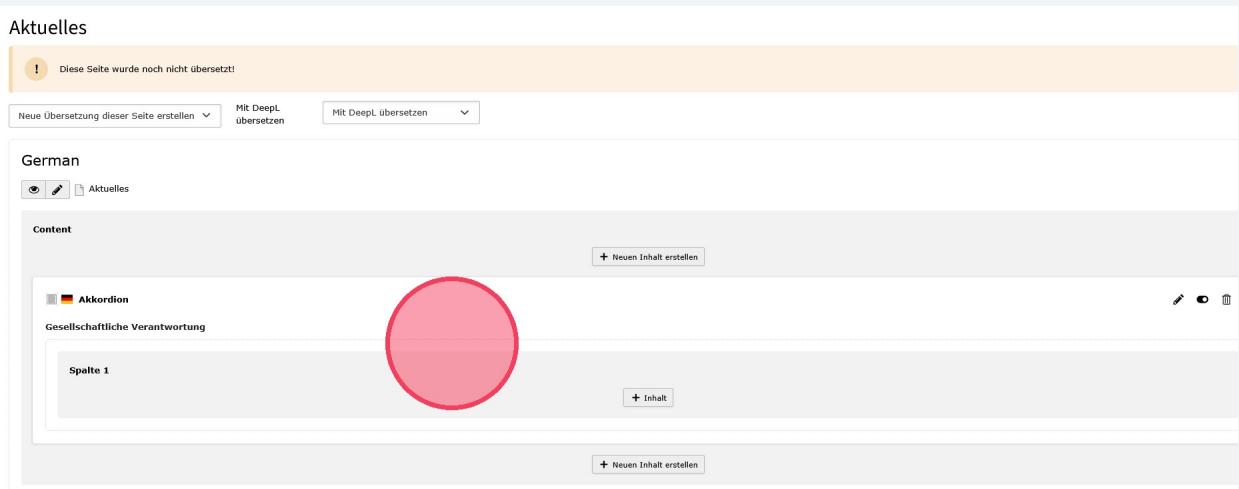
## 7 Klick auf "Speichern"



## 8 Klick auf "Schließen"

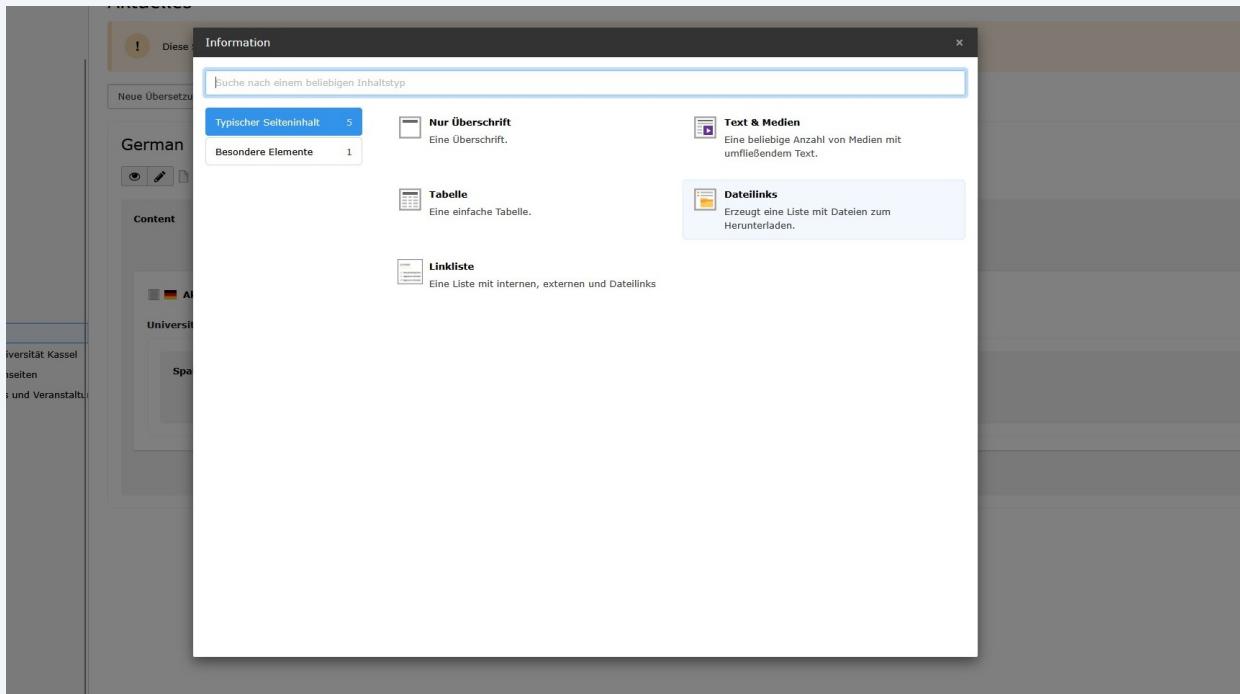


## 9 Klick auf "+Neu erstellen" in der Spalte Akkordion



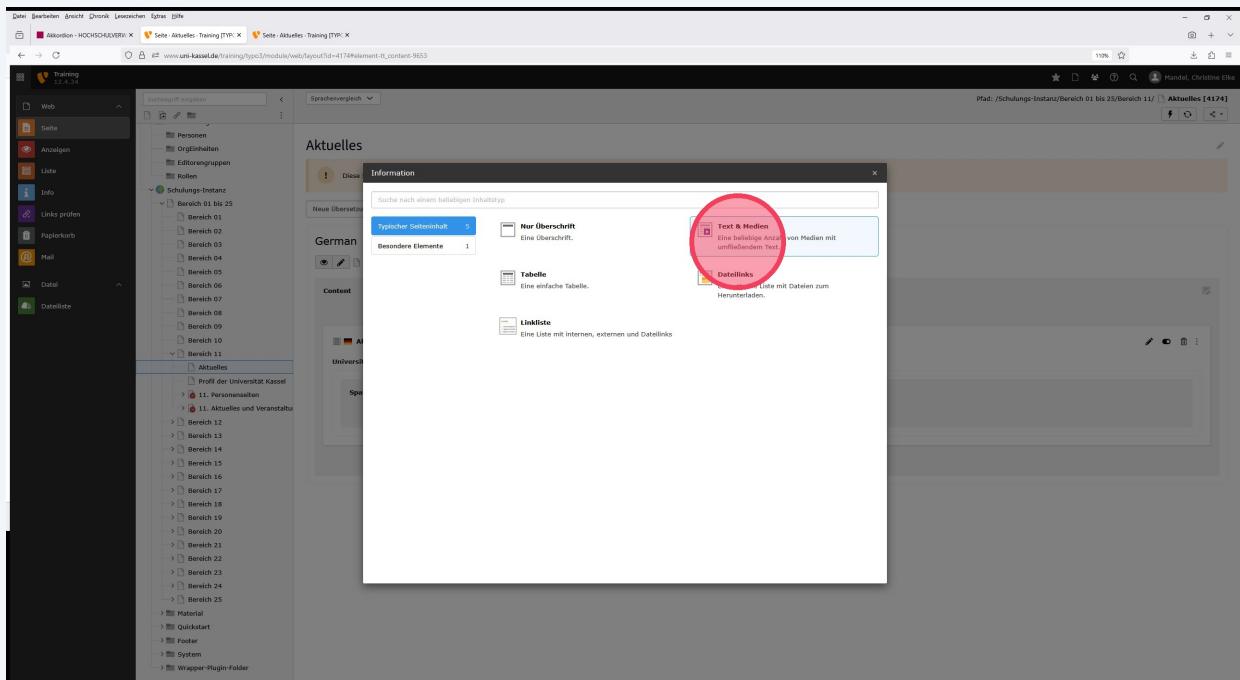
10

## Klick auf + Inhaltselemente: Auswahlmöglichkeiten der Inhaltselemente im Akkordion



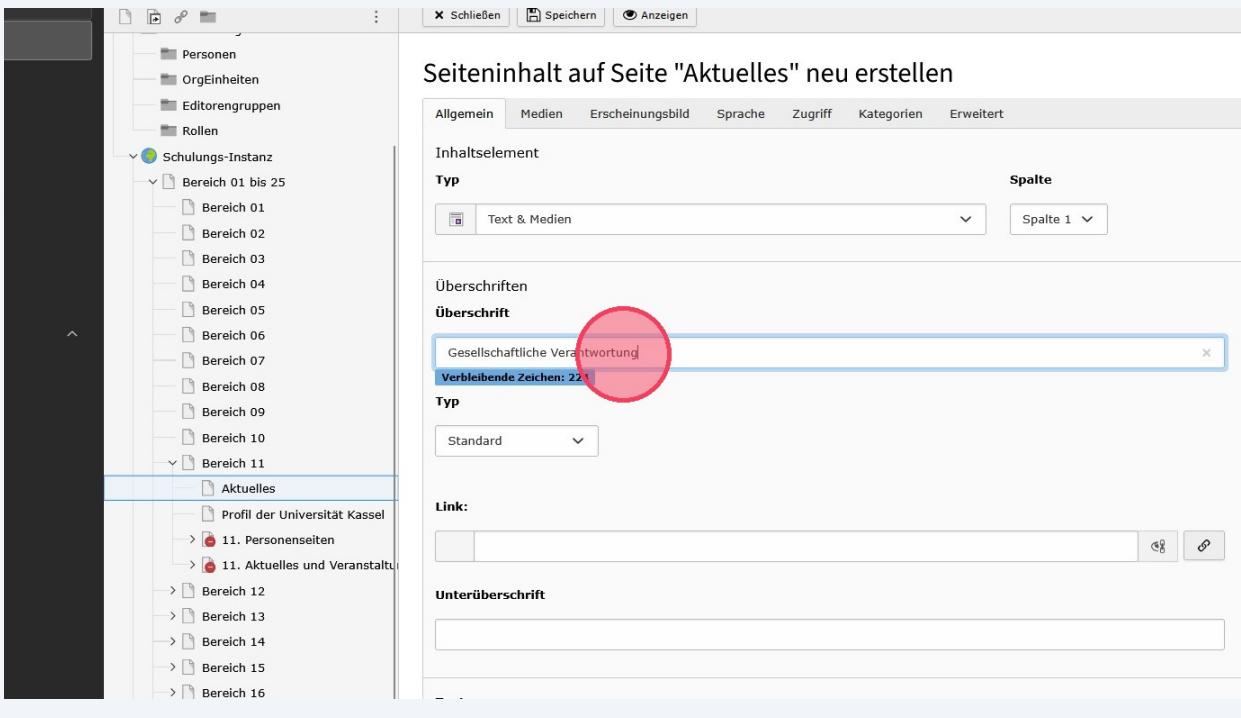
11

## Auswahl in diesem Beispiel: Text&Medien



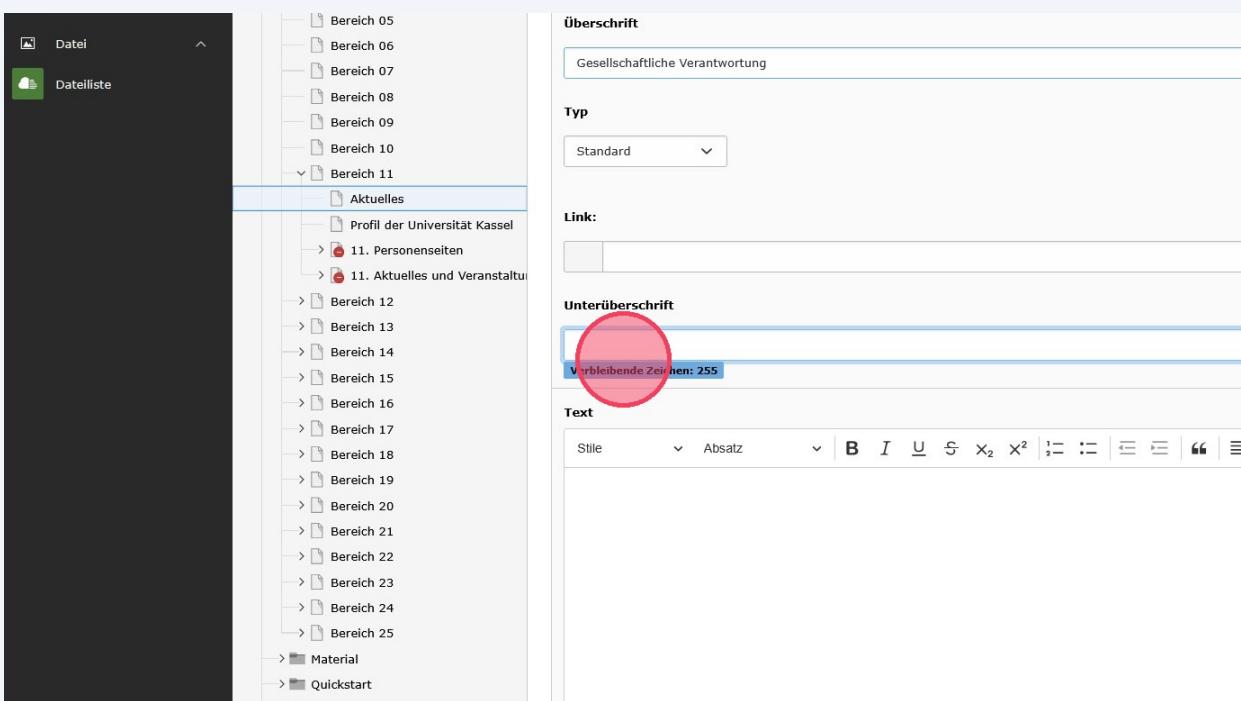
12

## "Überschrift" einsetzen (technische Vorgabe)



13

## "Unterüberschrift" optional einsetzen



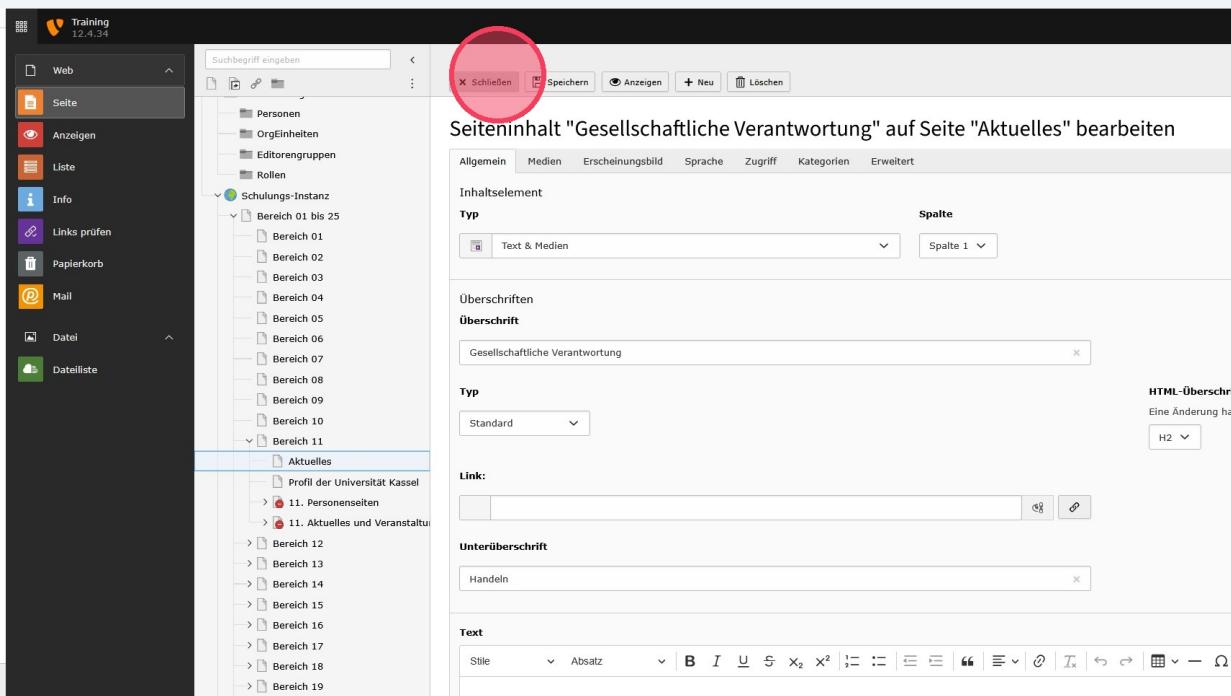
## 14 Text im Editor einfügen und ggf. formatieren

The screenshot shows a content management system interface. On the left, there is a tree view of page structures. The current page, 'Aktuelles', is selected and highlighted with a blue border. The main area contains a rich text editor. The text 'Gesellschaftliche Verantwortung' is typed into the editor's text area. A red circle highlights this text. The editor includes standard toolbar buttons for styling (bold, italic, underline) and other document functions.

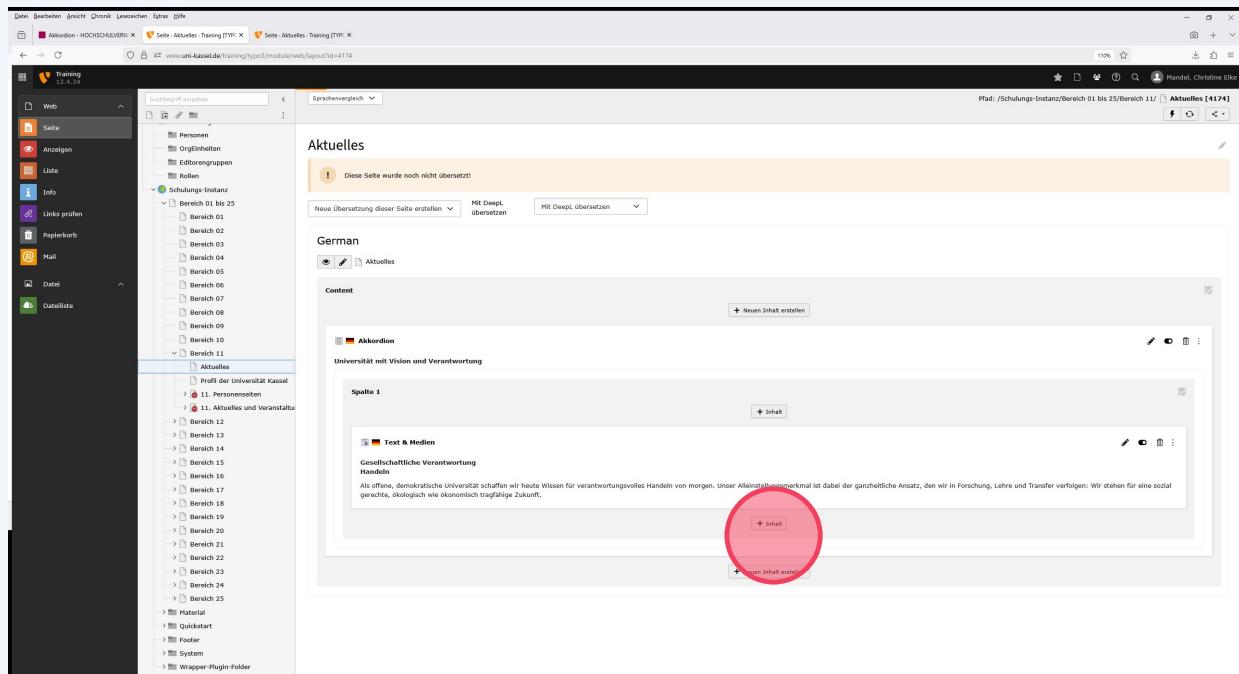
## 15 Klick auf "Speichern"

The screenshot shows the same content editor interface after the text has been entered. The 'Speichern' (Save) button in the top right corner of the editor window is highlighted with a large red circle. The page structure tree on the left now shows that the 'Aktuelles' page has been expanded, revealing its sub-pages.

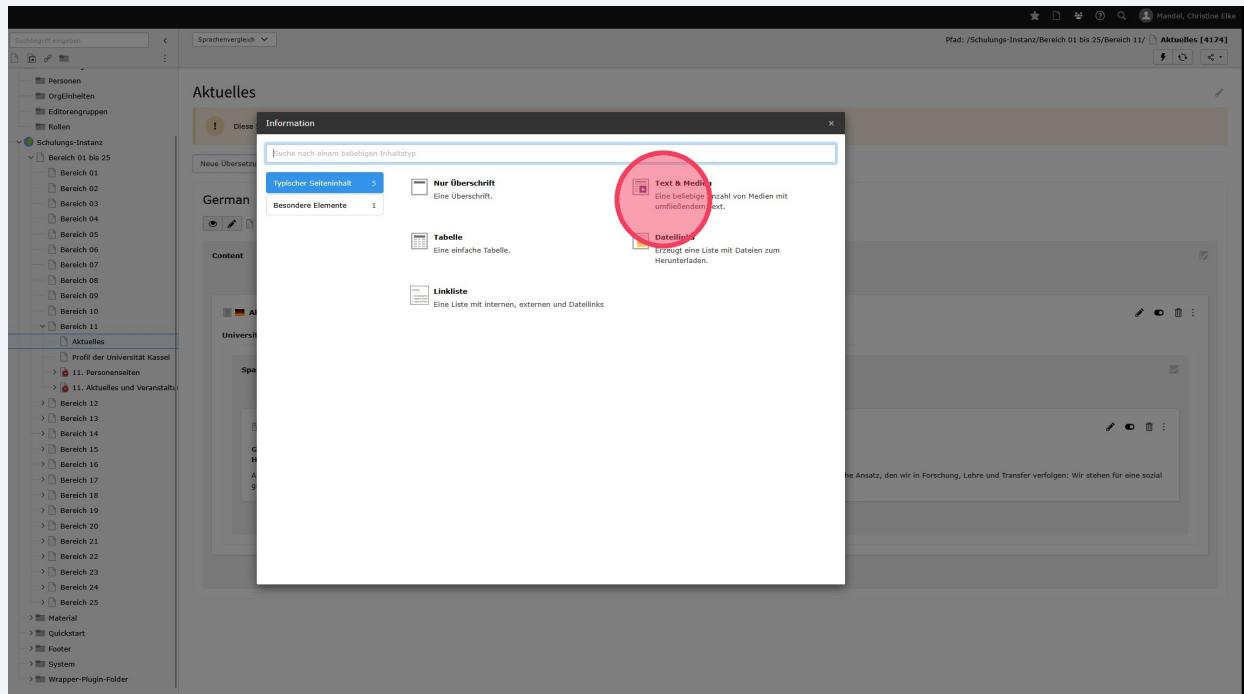
## 16 Klick auf "Schließen"



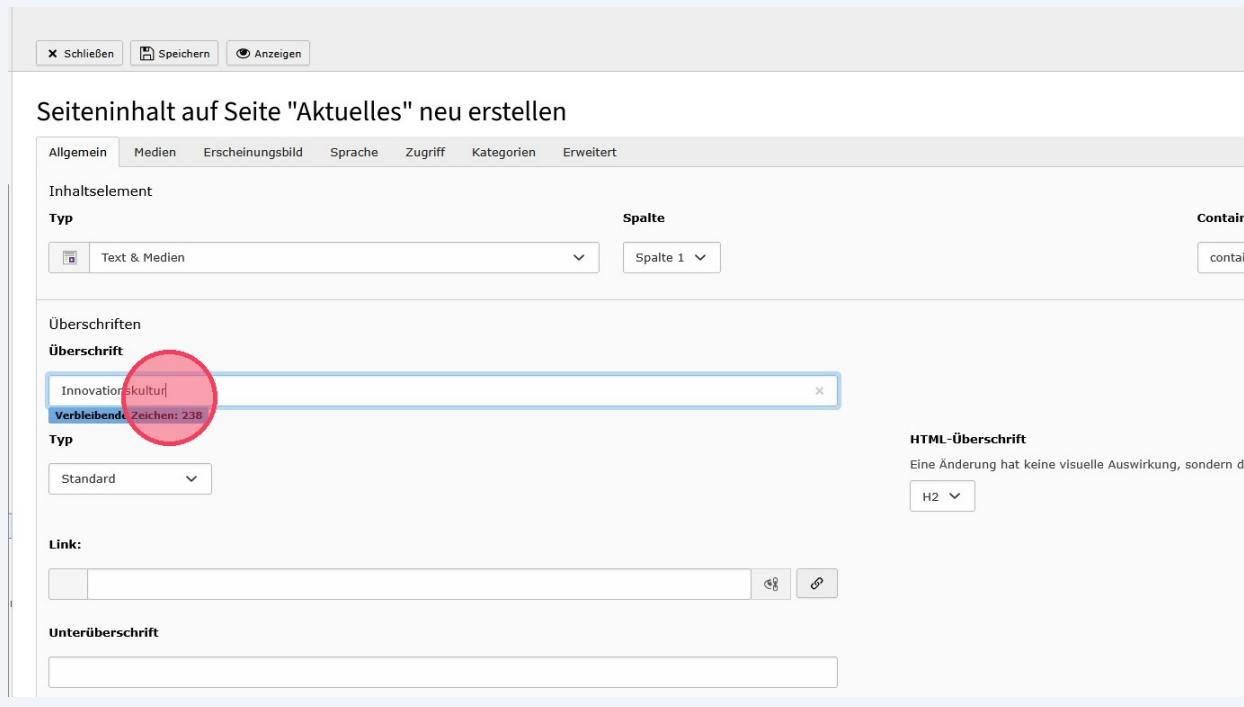
## 17 Nächstes Inhaltselement wählen (optional)



## 18 Auswahl treffen



## 19 "Überschrift" einsetzen (technische Vorgabe)



## 20 "Unterüberschrift" optional einsetzen

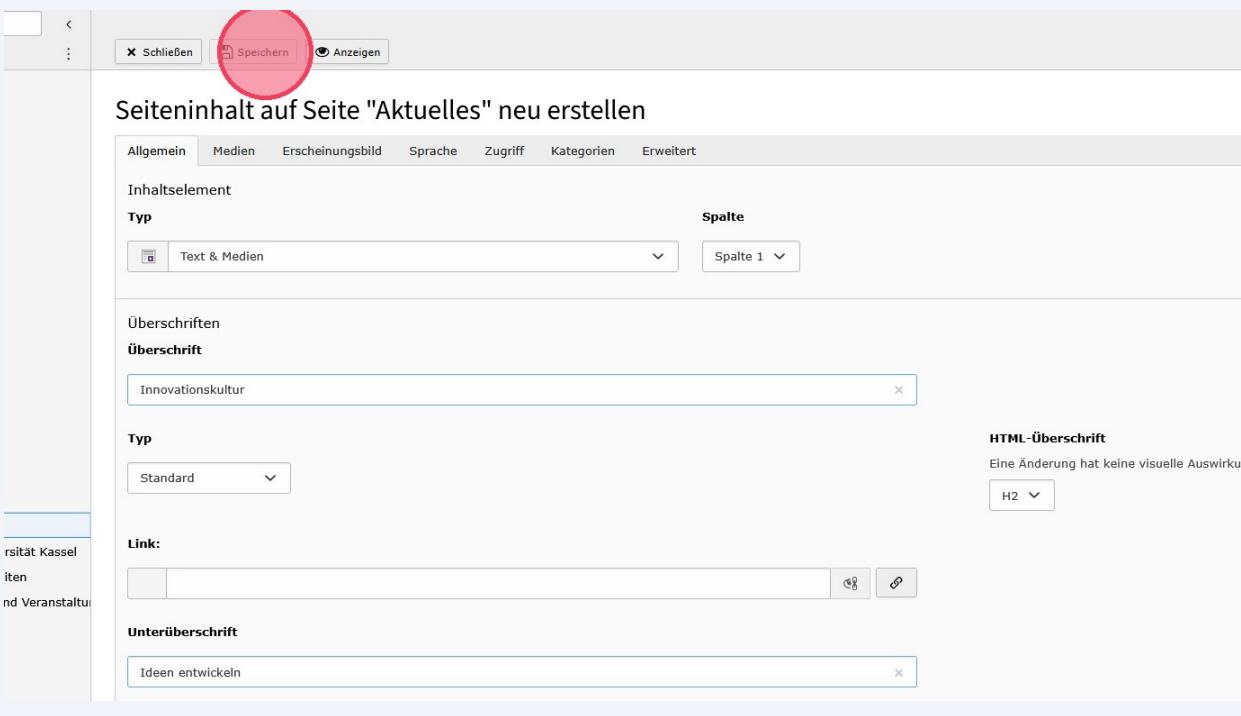
The screenshot shows the Scribe editor interface. In the top left, there's a tree view with categories like Bereich 09, 10, 11, etc. The 'Bereich 11' node is expanded, showing 'Aktuelles', 'Profil der Universität Kassel', '11. Personenseiten', and '11. Aktuelles und Veranstaltungen'. The main workspace has a header 'Überschrift' with a search bar containing 'Innovationskultur'. Below it, a 'Typ' dropdown is set to 'Standard'. A 'Link:' field is present. On the right, an 'HTML-Überschrift' section shows a dropdown set to 'H2'. The central area is labeled 'Unterüberschrift' with a red circle highlighting the input field. A status bar at the bottom says 'Verbleibende Zeichen: 255'. The bottom section is labeled 'Text' with a toolbar.

## 21 Text im Editor einfügen und ggf. formatieren

This screenshot shows the Scribe editor with a similar layout. The left sidebar shows a tree structure with nodes like 'Bereich 09', 'Bereich 10', 'Bereich 11' (selected), 'Bereich 12', 'Bereich 13', 'Bereich 14', 'Bereich 15', 'Bereich 16', 'Bereich 17', 'Bereich 18', 'Bereich 19', 'Bereich 20', 'Bereich 21', 'Bereich 22', 'Bereich 23', 'Bereich 24', 'Bereich 25', 'Material', 'Quickstart', 'Footer', 'System', and 'Wrapper-Plugin-Folder'. The main workspace has a header 'Überschrift' with a search bar containing 'Ideen entwickeln'. Below it, a 'Typ' dropdown is set to 'Standard'. A 'Link:' field is present. The central area is labeled 'Text' with a red circle highlighting the input field. A status bar at the bottom says 'Verbleibende Zeichen: 255'. The bottom section is labeled 'Text' with a toolbar.

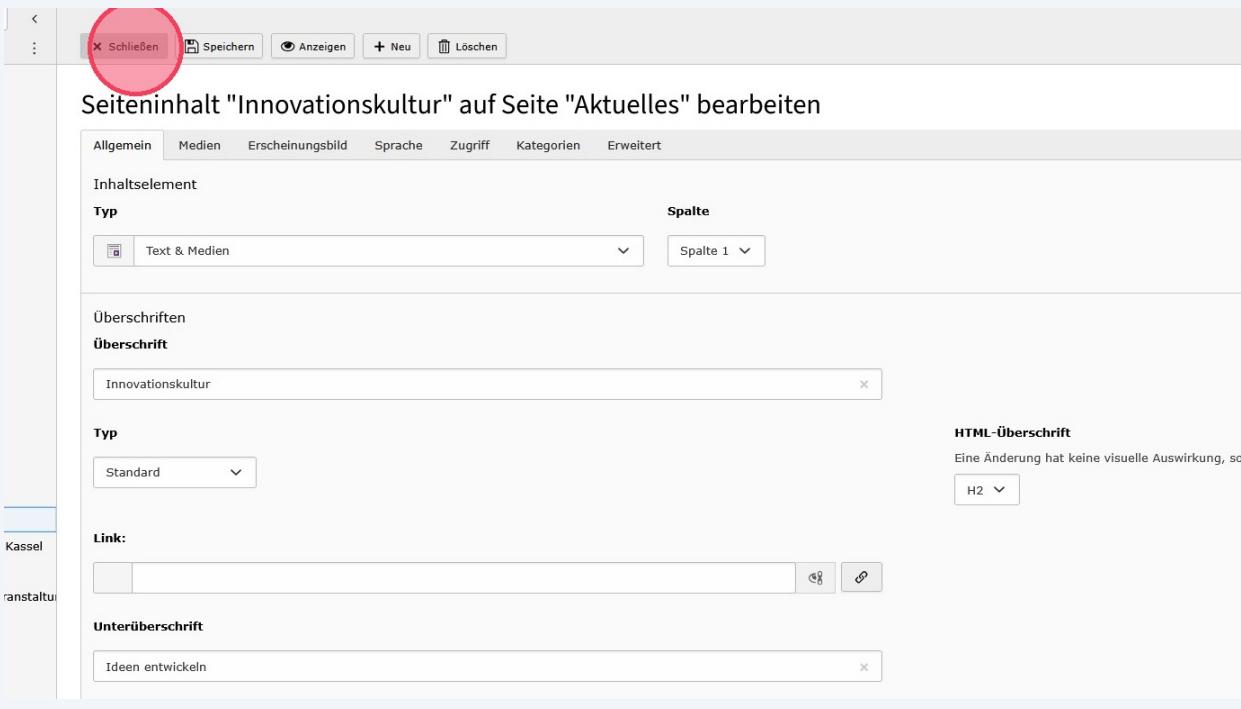
22

Klick auf "Speichern"



23

Klick auf "Schließen"



## 24 Ansicht im Frontend

The screenshot shows a website layout with a dark header bar containing the text "Bereich 11". Below it is a sidebar with a dark background and white text, showing the category "Aktuelles" which is underlined. The main content area has a light gray background. At the top of the content area, there is a breadcrumb navigation: "Universität > Schulungs-Instanz > Bereich 01 bis 25 > Bereich 11 > Aktuelles". Below this is a section titled "Aktuelles" with a sub-section "Universität mit Vision und Verantwortung". This section contains two collapsed accordions: "Innovationskultur" (with "Ideen entwickeln") and "Gesellschaftliche Verantwortung" (with "Handeln"). Below these accordions is a "Seite teilen:" button followed by icons for email, phone, Facebook, and Print. At the bottom of the content area, there is a horizontal list of links: "Vorlesungsverzeichnis", "Dekanat", "Feedback geben", "Im Studium", "Prüfungsamt", "Datenschutzerklärung", "Uni-Bibliothek", "Personen suchen", "Impressum", "Moodle", and "Info's für Beschäftigte".

## 25 Ansicht mit aufgeklapptem Element

The screenshot shows the same website layout as the previous one, but with a different state. The "Gesellschaftliche Verantwortung" accordion in the sidebar is now expanded, showing its content "Handeln". The main content area remains the same, displaying the "Aktuelles" section and its sub-section "Universität mit Vision und Verantwortung". The expanded sidebar item is highlighted with a dotted border. The rest of the sidebar and the main content area are identical to the first screenshot.