

FIT Subscription & Database Guide

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1. What is FIT?

The information service **FIT**; in German: **F**orschung, **I**nternationales, **T**ransfer (= research, international funding and transfer) is an email service that offers researchers targeted and tailored information on research funding.

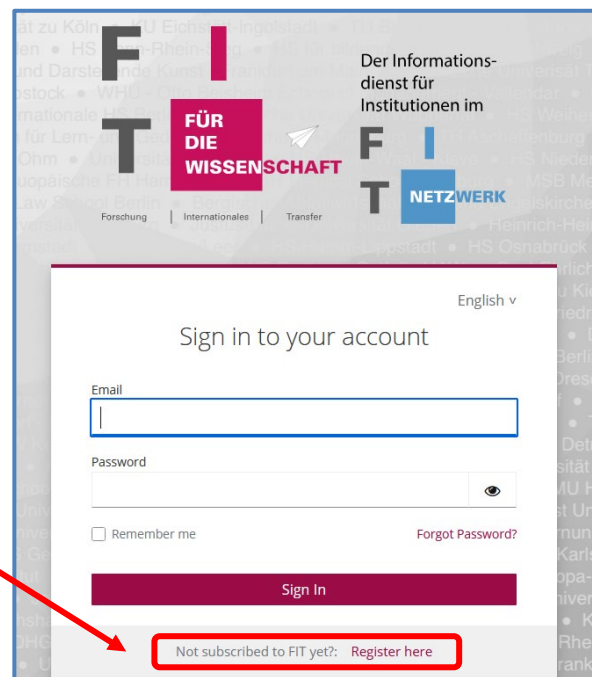
With your email address, you can register for an individual user profile in FIT where you can define research areas, types of funding and funding organisations/providers on which you would like to receive information. On one or more weekday(s) of your choice, you will then receive an email with the current funding information relevant to you. In addition, it is possible to search the database for further information.

2. Registration

If you do not yet have FIT access, you may register at

fit.uni-kassel.de .

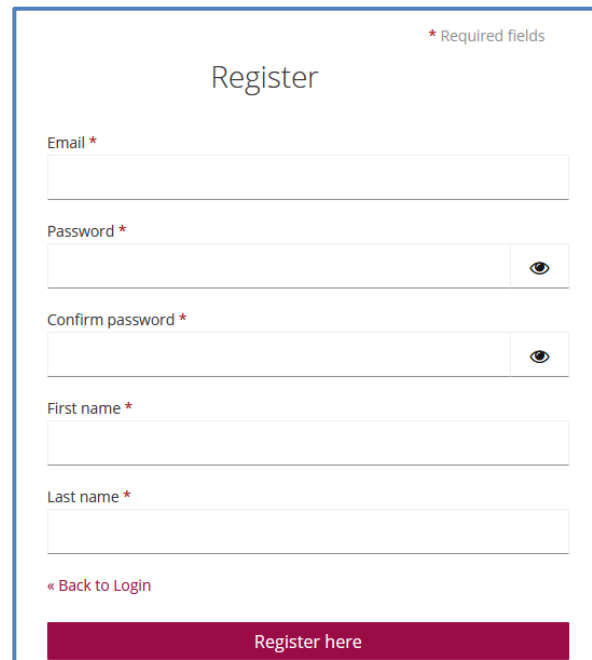
- a. On the right, you can see the Log-in page of the FIT database.
To register for a new account, please click on **No FIT subscription yet? Register here**.



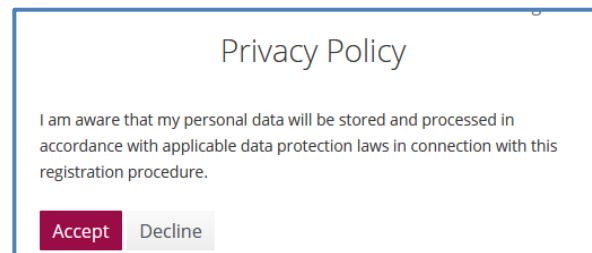
The screenshot shows the FIT login interface. At the top, there is a header with the FIT logo and navigation links: Forschung, Internationales, and Transfer. Below the header, there is a sign-in form with fields for Email and Password, a 'Remember me' checkbox, and a 'Forgot Password?' link. A red arrow points from the text 'Register here' in the list to a button at the bottom of the page that says 'Not subscribed to FIT yet?: Register here'.

- b. Then the following screen → opens. Please enter a valid email address of your institution here, enter your first and last name and choose a secure password. After entering your password for the second time to confirm, you can complete the first part of your registration by clicking on the **Register** button.

Note: It is not possible to log in with a private email address. It must always contain the domain of a member of the FIT network (e.g. @uni-kassel.de).

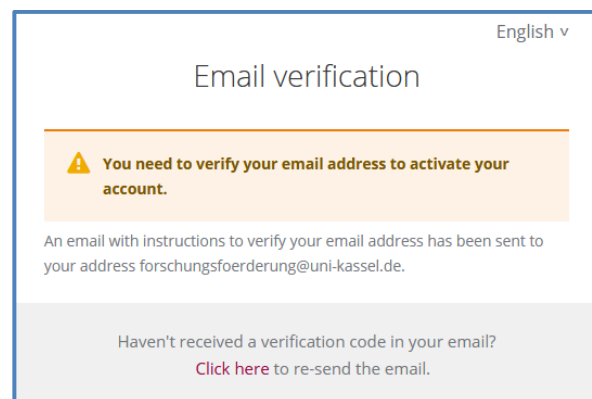
The image shows a 'Register' form with a title 'Register' and a small red asterisk icon with the text '* Required fields' in the top right corner. The form contains five input fields: 'Email *', 'Password *', 'Confirm password *', 'First name *', and 'Last name *'. Each field has a small red asterisk icon to its left. The 'Password' and 'Confirm password' fields have an eye icon to their right. Below the input fields is a link '« Back to Login' and a large red button labeled 'Register here'.

- c. You will then be redirected to the privacy policy. Further information on the data protection regulations can also be accessed via this screen. If you agree to the FIT privacy policy, please click on the **Accept** button.

The image shows a 'Privacy Policy' screen with a title 'Privacy Policy' and a small red asterisk icon with the text '* Required fields' in the top right corner. Below the title is a paragraph of text: 'I am aware that my personal data will be stored and processed in accordance with applicable data protection laws in connection with this registration procedure.' At the bottom are two buttons: 'Accept' (red) and 'Decline' (grey).

Note: You can only receive the newsletter if you agree to the privacy policy!

- d. The next step is to verify your email address. Please check your email account. You should have received an email with a confirmation link. It is valid for 24 hours.

The image shows an 'Email verification' screen with a title 'Email verification' and a small red asterisk icon with the text '* Required fields' in the top right corner. Below the title is a yellow warning box with a red triangle icon and the text: 'You need to verify your email address to activate your account.' Below the warning box is a paragraph of text: 'An email with instructions to verify your email address has been sent to your address forschungsoerderung@uni-kassel.de.' At the bottom is a link 'Click here to re-send the email.'.

- e. Open the email and click on the link to verify your email address. You will then be redirected back to the FIT website.

Someone has created a FIT account with this email address. If this was you, click the link below to verify your email address

[Link to e-mail address verification](#)

This link will expire within 1 day.

If you didn't create this account, just ignore this message.

Note: If there were technical problems during registration and no email could be sent, you can log into the FIT page with your email address and the password set during registration. Then you request a new confirmation link on the pop-up screen.

- f. Once you have verified your email address, the following page → will open where you can complete your registration. Please fill in your personal details. The institution is set automatically according to your email address.

Subscribe to FIT-Newsletter

Profile Settings:

Gender:

Title:

Status Group: *

Phone Number:

- g. On the next screen → you can set when and which information you receive in your newsletter. Select here the categories, funding organizations and subject areas that are relevant for you, and specify the day(s) of the week on which you would like to receive the newsletter.

Subscribe to FIT-Newsletter

The contents of articles in the newsletter are provided by authors and may not always be available in English. In this case, the German version of the article will appear.

I want to be informed about the following article types (multiple selections are valid!): *

I want to be informed about the following organizing institutions (multiple selections are valid!): *

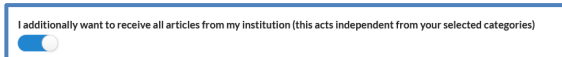
I want to be informed about the following scientific fields (multiple selections are valid!): *

I want to receive the newsletter on the following days (multiple selections are valid!): *

I want to receive the newsletter on the following days (multiple selections are valid!): *

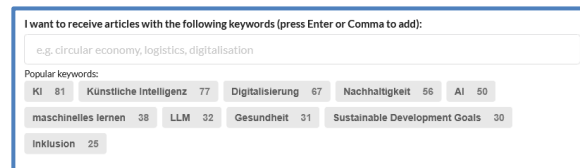
All of these selection fields ('Subject areas', 'Categories', 'Funding Organisations' and 'Day(s) of the week') are mandatory fields, and at least one option must be selected in each.

- h. Here you must decide whether you wish to receive all information published by your institution, regardless of the subject area → and whether you wish to receive internal communications sent by your institution. →



It is recommended that you do **not** unsubscribe from internal communications, as these often highlight internal deadlines or provide information about workshops on major funding opportunities.

- i. In the next field, you can enter individual keywords, which the system will also take into account when selecting relevant articles for your newsletter. Below, you may see keywords other users are subscribed to. Confirm your selection with **Save**.



Note: If you were unable to complete the second part of the data collection in the registration process due to technical problems, log in to the FIT page with your email address and the password you set during registration. After successful login, you will get to the same page.

- j. If the following window appears, you have successfully registered. We look forward to welcoming you to FIT!



Note: You will **not receive another confirmation email** after completing the registration! The next email you will receive from FIT will be your first newsletter.

3. FIT Database Home Page

After logging in to our website, you will be taken directly to the home page of the database. This is divided into three larger blocks and is intended to provide you with a quick overview of relevant funding information:

The 14 latest articles:

Title
27th Plastics Conference in Osnabrück
EU: The NKS ERC is offering Synergy Grant interview training sessions in August

The 10 next deadlines:

Title	Deadline
DFG Call for proposals of the Priority Programme SPP 2416 "CodeChi"	- Proposal until Jun 24, 2026 - elan-Portal Sign-Up until Jun 17, 2026

Bookmarks:

Title	Description:	Deadline
ZFF Coop	Strengthening cooperations between the faculties and the School of Art and Design	Proposal until Nov 1, 2025



Here you can see the articles that **were entered into the FIT database** most recently.

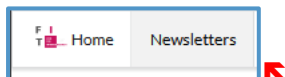


Here you can see the articles whose **deadlines** are about to expire.



This is your **personal bookmark bar**. If you find an article helpful, you can mark it by clicking the little star next to the headline. Afterwards, it will appear here.

4. List of newsletters received



Next to the home button, you will find a tab named "Newsletters". Here, you may find a list of the latest newsletters that have been sent to your email address. The list contains the date of dispatch, the time, the number of articles and the number of events listed in the respective newsletter.

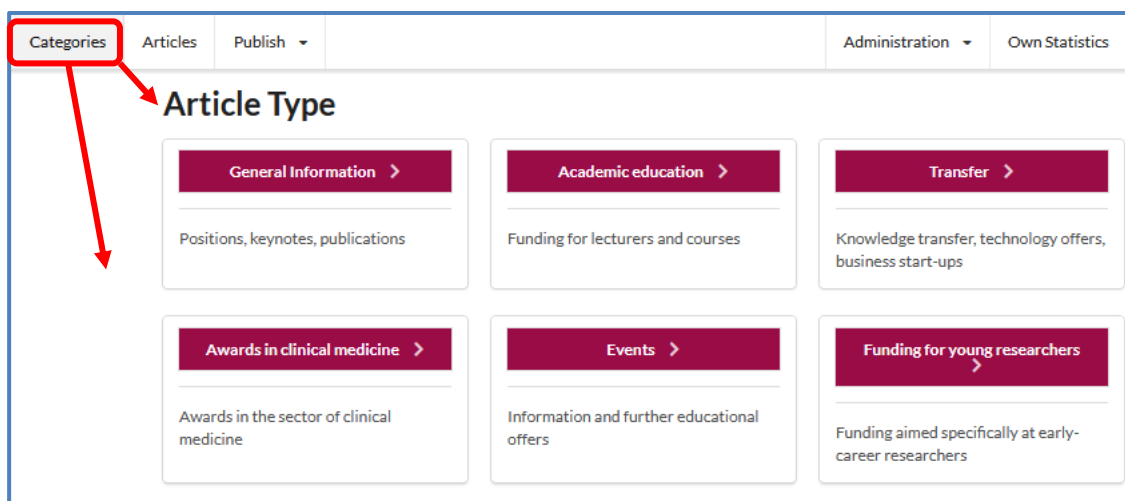
Your Newsletters	
Tuesday, June 9, 2026 at 11:30 AM	
18 articles 1 permanent articles 7 events	
Tuesday, June 2, 2026 at 11:30 AM	
3 articles 1 permanent articles 7 events	

When you click on a newsletter, it opens in the window on the right.



5. Search

You have two options when searching for articles.



- You can open the individual categories via the **"Categories"** field in the top menu bar.

In the upper section **"Article type"** you will find various subdivisions, such as general information, events or funding of doctoral scholarships and project funding.

Below that, articles are grouped by **"organizing institutions"**. Here you may find calls for proposals of the EU or state/federal ministries.

In the two lower sections, the funding information is categorized by **"funding organisations"** and **"scientific field"**.

If you select one of the subheadings in the "Categories" menu item (e.g. EU), you will first be shown the articles in the hit list that match your newsletter preferences in this area (if you had selected this category in the newsletter). You can remove the default search setting at any time.

- b. You can access the article search by clicking on the "**Articles**" button in the menu bar.

The screenshot shows the FIT website's article search interface. The top navigation bar includes links for Home, Newsletters, Categories, Articles (highlighted with a red box and arrow), and Publish. The main content area displays search filters. The 'Filters' section includes: 'Article Search' (text input), 'Article Type' (dropdown), 'Federal States' (dropdown), 'Institution Kind' (dropdown), and 'Additional Filters' (radio buttons for 'No limitations', 'Show only archived articles', 'Show only current articles', and 'Show only permanent articles (articles without deadline)'). Below the filters is a 'Sorted By' section with radio buttons for 'Creation Date (descending - newest first)', 'Creation Date (ascending - oldest first)', 'Deadlines (descending - oldest first)', 'Deadlines (ascending - next first)', 'A - Z, a - z', and 'z - a, Z - A'.

Here, all articles stored in the FIT database are displayed in a list, which you can search by keywords (optionally with an "AND" or "OR" search logic) and further narrow down the list of results using various **filters**.

5.1 Filter

When searching, you can apply filters in the **Article Type**, **Organizing Institution** and **Scientific Field** fields to refine your search.

The filters are preset so that, if multiple options are selected within a single field (e.g. several **Article Types** are selected), the search results displayed will include items to which at least one of the selected options applies (OR search logic).

However, an AND search logic always applies between the filter fields. This means that if you have selected several **Article Types**, one **Organizing Institution** and one **Scientific Field**, you will be shown items to which either one or the other or **both** item types apply, and to which both the **Organizing Institution** and the **Scientific Field** you have selected apply.

Once you have selected all the filter fields you are interested in, click on **Apply Filter**.

Filters: 6531 Results

Article Search ⁱ Article Type ⁱ Organizing Institution ⁱ Scientific Field ⁱ

Federal States Institution Kind Author

Additional Filters:

- ☒ No limitations
- ☐ Show only archived articles
- ☐ Show only current articles
- ☐ Show only permanent articles (articles without deadline)

Apply Newsletter Settings Reset Filters Apply Filters

By default, the search is set to display all articles, without restrictions. If you only want to display current articles, this is also possible:

Additional Filters:

- ☐ No limitations
- ☐ Show only archived articles
- ☒ Show only current articles
- ☐ Show only permanent articles (articles without deadline)

The display of archived articles (whose deadlines have already expired) or the display of only permanent articles can also be selected. Permanent articles are funding opportunities with no fixed deadline.

If you would like to display all articles that are also sent to you in the newsletter, you can use the **Apply newsletter settings** button and preset these settings with one click.

In this area, you can also delete all filters that have already been set (**reset filters**).

Apply Newsletter Settings Reset Filters Apply Filters

To view the changes to the list of items, click **Apply filters**.

5.2 Sorted by

With the **sorting function**, you can sort your search results, e.g. alphabetically, by creation date or by deadline.

Sorted By:

- ☒ Creation Date (descending - newest first)
- ☐ Creation Date (ascending - oldest first)
- ☐ Deadlines (descending - oldest first)
- ☐ Deadlines (ascending - next first)
- ☐ A - Z, a - z
- ☐ z - a, Z - A

5.3 Detailed view

Have you found an interesting article in the database? Then you can switch to the detailed view by clicking on the article or on the button **Go to article >**. Here you will find a short summary of the article as well as links to the website of the issuing body and information on the deadline.

EU: Eurostars call for proposals for innovative projects ★

Created/Edited: Sep 18, 2026
Deadline: Sep 10, 2026

• Proposal until Sep 10, 2026

Categories: **Transfer, Project funding, EU, Natural sciences and engineering, mathematics, Life sciences (agricultural sciences, biology, medicine, ecotrophology, pharmacy, veterinary medicine), Humanities, Social sciences**

Applications for funding are currently being accepted under the Eurostars 3 programme.

Funding is available for innovative, international collaborative projects in which **new or improved products, processes or services with clear commercialisation potential** are developed. The project content can be freely determined by the participants ('bottom-up'). The call for proposals is aimed in particular at innovative small and medium-sized enterprises (SMEs). In addition, German universities and non-university research institutions may participate, provided that the consortium also includes a German SME which undertakes a significant part of the research and development work.

A prerequisite for funding is an **international consortium led by an innovative SME**. The consortium must consist of at least two independent organisations from at least two Eurostars countries. The budget contributed by the SMEs from the Eurostars countries must amount to at least 50 per cent of the total project costs. The project duration may not exceed 36 months.

The deadline for submissions is 10 September 2026.

Links:

- **Eurostars**

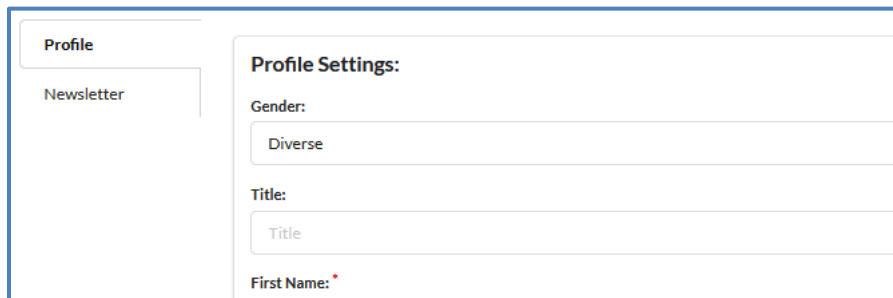
5.4 Archive

Calls that have already expired can be shown or hidden using the filter options "only archived articles" or "only current articles".

6. Edit settings

You have the option of editing your profile and newsletter settings at any time. To do this, click on "Settings" in the menu bar. In the left bar, you can switch between the "Profile" and "Newsletter" forms.

6.1 Edit profile



Here you can change the data you entered during registration: gender, title, name, status group, telephone number, department.

If your **Institution** has changed, please contact us at fit@uni-kassel.de. For security reasons, a change to the institution can only be carried out by admins. (For more information about the associated change of email address, see [6.2.1](#)).

6.2 Edit newsletter settings

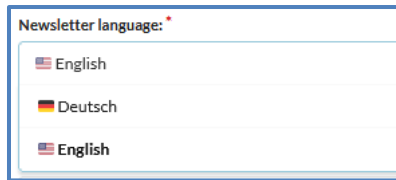
6.2.1 [Change your email address](#)

Under the menu item "Newsletter" in the input field "Newsletter settings" you can change your email address for receiving the newsletter.

The change of the email address to the login (by changing the institution) must be requested from the admin team in Kassel at fit@uni-kassel.de, as the domain of the email address and the institution are linked. We will be happy to make the change for you.

6.2.2 Change the language of the newsletter

In the "Language for the newsletter" field, it is possible to subscribe to the newsletter in English. Since March 2025, articles entered in the FIT database can be translated automatically or manually by the respective authors.

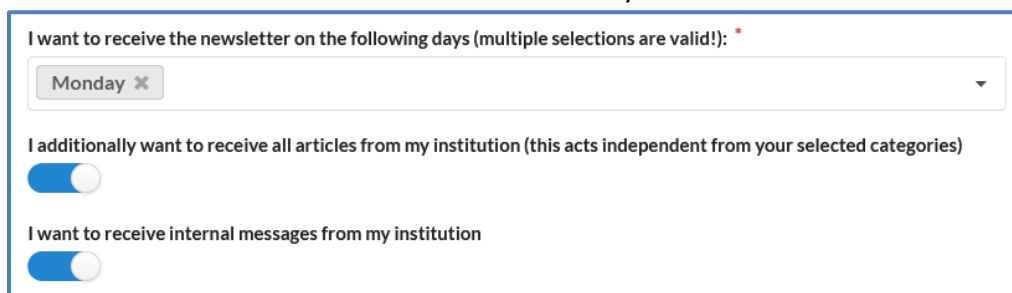


Newsletter language: *

-  English
-  Deutsch
-  English

6.2.3 Edit the content of your newsletter

You are already familiar with the other fields, such as categories, disciplines, day of the week(s) as well as the sliders for the articles of your own institution and internal messages from registration. Here you can add these newsletter settings at any time or de-select areas of interest that are no longer required, as well as edit the weekday(s) on which the newsletter should be delivered to you.



I want to receive the newsletter on the following days (multiple selections are valid!): *

Monday ✕

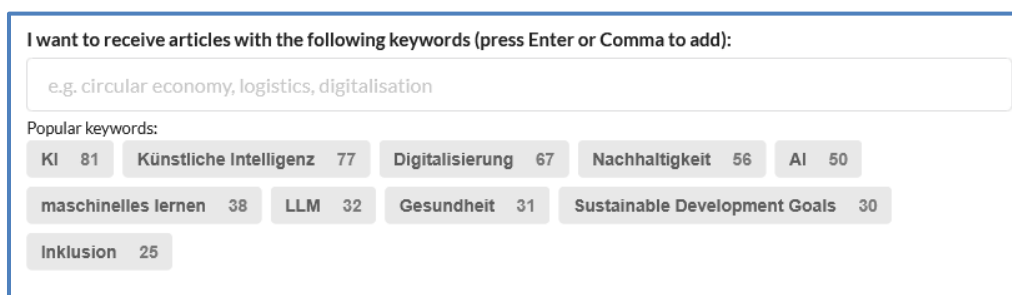
I additionally want to receive all articles from my institution (this acts independent from your selected categories)

☒

I want to receive internal messages from my institution

☒

Here you can also **enter or edit individual keywords**, which the system uses to select the appropriate articles and subsequently lists the matching results in the newsletter.



I want to receive articles with the following keywords (press Enter or Comma to add):

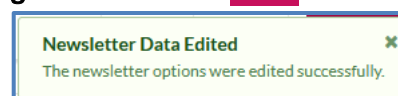
e.g. circular economy, logistics, digitalisation

Popular keywords:

KI	81	Künstliche Intelligenz	77	Digitalisierung	67	Nachhaltigkeit	56	AI	50
maschinelles lernen	38	LLM	32	Gesundheit	31	Sustainable Development Goals	30		
Inklusion	25								

Finally, confirm the changes in the bottom right corner with **Save**.

If you see the following pop-up, the changes were successful:



Newsletter Data Edited ✕

The newsletter options were edited successfully.

6.2.4 Unsubscribe from newsletter

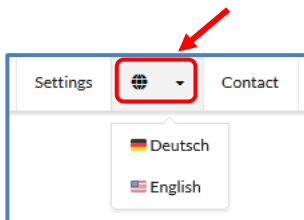
If you only want to use the database, but do not want to receive a newsletter, please scroll down to the bottom of the "Newsletter settings" input field and → click on **Unsubscribe**.

If you see the following pop-up, unsubscribing was successful:



7. Database language

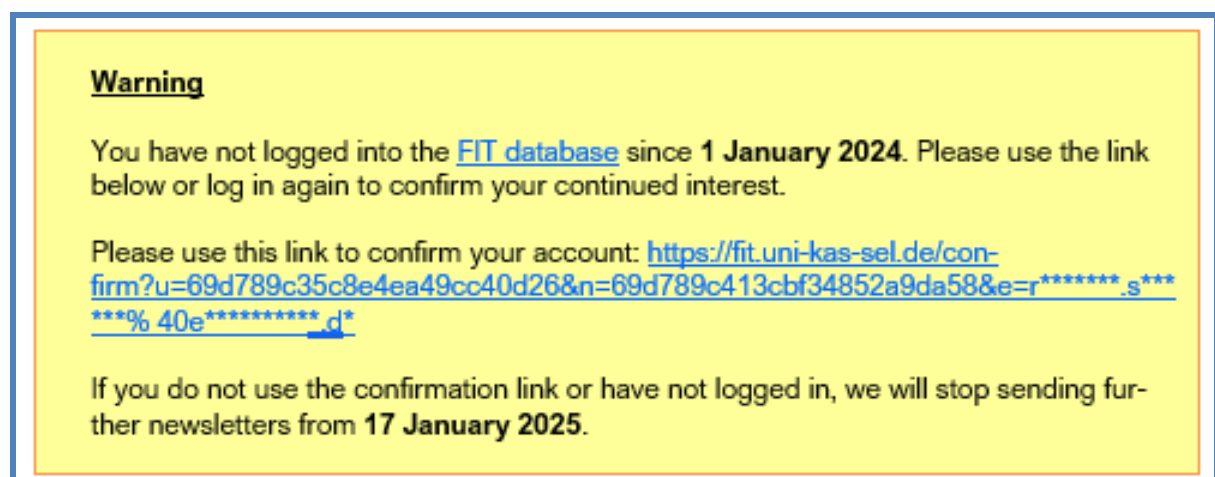
If desired, you can change the menu language in the FIT database at any time. To do this, you will find a globe next to the "Settings" menu item, which you can use to choose between German and English.



8. Inactivity and suspension of newsletter delivery

The FIT database, with its ever-growing number of member institutions, has reached a size where it is necessary to remove inactive accounts from the database.

If you have not logged in for twelve months, a message will be displayed in the newsletter asking you to log in so that funding information will continue to be sent to your address.



Users who do not log in in response to these notifications will no longer receive a newsletter after a total of 13 months of inactivity. This is to prevent too many emails from being sent that do not reach anyone. However, it is possible to reactivate the deactivated profiles at any time (by logging in via the corresponding link in the FIT newsletter).

9. Sample newsletter



In the table of contents, all entries in the newsletter are linked. For example, here is a call for proposals from DFG:

Articles

The Young Academy: Seeking new members for the 2027 cohort

Funding for young researchers, Research management, Other funding institutions, Clinical medicine, Life sciences (agricultural sciences, biology, medicine, ecotrophology, pharmacy, veterinary medicine), Humanities, Social sciences, Natural sciences and engineering, mathematics, Artistic and creative research, Art & Design

The Young Academy will admit ten new members in 2027. Applications are open to outstanding young researchers and artists who wish to collaborate in an interdisciplinary manner at the intersections of science, art, politics and society.

We are looking for individuals who have completed a PhD or produced a qualifying artistic work. As a general rule, the degree should have been obtained no more than three and no less than seven years prior to the application deadline. Time spent on parental leave, caregiving or sick leave will be taken into account.

Membership lasts for five years and enables members to participate in interdisciplinary projects and working groups, as well as to develop their own initiatives. A research grant and a personal budget are available for projects. Selection takes place via a two-stage process. Shortlisted candidates will be invited to Berlin for interviews in February 2027. Admission will take place in the summer of 2027.

Automatic Translation by DeepL

Deadlines:

- Online: 11/11/2026

Details:

- https://www.diejungeakademie.de/de/mitglied-werden?utm_source=newsletter&utm_medium=email&utm_campaign=PM+Zuwahl+2027

10. What if something changes?

The FIT database and newsletter are dynamic systems. On the basis of observations made by administrators and technicians in Kassel as well as users, authors and subadmins from the network during their daily use of FIT, the newsletter and database are constantly improved and developed. We therefore regularly revise and add to these instructions.

You can always find the latest version of the instructions for FIT use conveniently on our website (<https://uni-kassel.de/go/fit>) above the video explaining FIT in the box "Registration FIT" or using the short link <https://uni-kassel.de/go/fit-subscriber-guide>.

We wish you a lot of success and useful insights by using FIT.

If you have any questions or comments, please contact the FIT Team at fit@uni-kassel.de.