

05 Guidelines for initial discussions (supervision agenda)

SUPERVISION AGENDA

The doctoral candidate (name, phone no. /e-mail, address if necessary)

is preparing in the following faculty _____

chair of _____

at the University of Kassel a doctoral thesis on the work topic/if relevant, language of the doctoral thesis

Supervisor or supervisory team (name, phone no. /e-mail, address if necessary)

With their signature, the supervisor / the supervising team agrees to provide the supervision of the doctoral procedure.

All participants in the doctoral project are bound to the rules of good scientific practice as stipulated by the University of Kassel in the respective valid statutes published in the university's official publication (www.uni-kassel.de/go/gap). This also includes a fair handling of the research data according to the respective requirements as well as their storage (www.uni-kassel.de/go/fd-leitlinie). It is known that in this context information, event and infrastructure offers exist and can be used (www.uni-kassel.de/go/fdm).

The parties involved assure to observe and comply with the foreign trade prohibitions and authorisation requirements applicable to Germany. This applies in particular to the exchange of goods, knowledge and skills (export outside the EU and transfer within the EU). The doctoral project does not lead to the direct or indirect transfer of funds or assets of any kind (economic resources) to natural and legal persons on the EU sanctions lists. Details were taken from (www.uni-kassel.de/go/export_control).

Both parties involved will receive a jointly signed report of the regular discussions in line with the following list of topics. This cover sheet is to be sent to the doctoral office.

In case difficulties arise, both parties agree to name the following person as a third contact person (with their consent):

(Surname, first name)

Important note: The confirmation of supervision does not constitute acceptance as a doctoral candidate – an application is required for this: <https://www.uni-kassel.de/go/doctorate>

Date: _____

Date: _____

Signature of doctoral candidate

Signature of supervisor