**LEARNING AGREEMENT FOR STUDIES**

**(BEFORE THE MOBILITY)**

**The Student**

|  |  |  |  |
| --- | --- | --- | --- |
| **Last name (s)** |  | **First name (s)** |  |
| **Date of birth** |  | **Nationality[[1]](#endnote-1)** |  |
| **Sex** |  | **Academic year** |  |
| **Study cycle[[2]](#endnote-2)** |  |  |  |
| **Phone** |  | **E-Mail** |  |

**The Sending Institution (University of Kassel)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | Universität Kassel | **Faculty** |  |
|  |  | **Department** |  |
| **Address** | Moenchebergstr. 19  34109 Kassel | **Country, Country**  **code[[3]](#endnote-3)** | Germany, DE |
| **Contact person**  **Name (Academic Advisor)** |  | **Contact person**  **e-mail/phone** |  |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Faculty** |  |
|  |  | **Department** |  |
| **Address** |  | **Country** |  |
| **Contact person**  **name** |  | **Contact person**  **e-mail/phone** |  |

**Language competence of the student**

|  |
| --- |
| The level of language competence[[4]](#endnote-4) in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[main language of instruction]* that the student already has or agrees to acquire by the start of the study period is:  A1  A2  B1  B2  C1  C2 |

Die Endnoten zum Learning Agreement finden Sie auf Seite 4**Section to be completed BEFORE THE MOBILITY**

**I. PROPOSED MOBILITY PROGRAMME**

|  |
| --- |
| Planned period of the mobility  **From** **to** |

Table A: Study programme abroad

|  |  |  |  |
| --- | --- | --- | --- |
| **Component*[[5]](#endnote-5)* code (if any)** | **Component title (as indicated in the course catalogue) at the receiving institution** | **Semester [autumn/ spring] [or term]** | **Number of ECTS credits to be awarded by the receiving institution upon successful completion** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total:** | | |  |

**Web link to the course catalogue at the receiving institution describing the learning outcomes:**

|  |
| --- |
| *[Web link(s) to be provided.]* |

Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad.

NB no one to one match with Table A is required. Where all credits in Table A are recognized as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window (see guidelines).

|  |  |  |  |
| --- | --- | --- | --- |
| **Component code**  **(if any)** | **Component title (as indicated in the course catalogue) at the sending institution** | **Semester [autumn/ spring] [or term]** | **Number of ECTS credits** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total:** | | |  |

Table C: The student will complete the following educational components at the host institution but renounces their recognition at the University of Kassel.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Component code (if any)** | **Component title (as indicated in the course catalogue) at the sending institution** | **Semester [autumn/ spring] [or term]** | **Reason for the renouncement of recognition at the University of Kassel[[6]](#endnote-6)** | **Number of ECTS credits** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total:** | | | |  |

**II. RESPONSIBLE PERSONS**

|  |
| --- |
| **Responsible person[[7]](#endnote-7) at the sending institution (University of Kassel):**  Name: Function: Departmental Coordinator  Phone number: E-mail: |

|  |
| --- |
| **Responsible person[[8]](#endnote-8) in the receiving institution:**  Name: Function:  Phone number: E-mail: |

**III. COMMITMENT OF THE THREE PARTIES**

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

|  |
| --- |
| **The student**  Student’s signature: Date: |

|  |
| --- |
| **The sending institution (University of Kassel)**  Responsible person’s signature: Date: |

|  |
| --- |
| **The receiving institution**  Responsible person’s signature: Date: |

**Endnoten zum Learning Agreement**

1. **Staatsangehörigkeit:** Staat, dem die Person verwaltungstechnisch angehört und von dem der Personalausweis bzw. Reisepass ausgestellt wird. [↑](#endnote-ref-1)
2. **Studienzyklus:** Kurzstudiengang (EQR-Niveau 5)/Bachelor oder vergleichbarer erster Studienzyklus (EQR-Niveau 6)/Master oder vergleichbarer zweiter Studienzyklus (EQR-Niveau )/Doktor oder vergleichbarer dritter Studienzyklus (EQR-Niveau 8). [↑](#endnote-ref-2)
3. [↑](#endnote-ref-3)
4. Informationen zum Gemeinsamen Europäischen Referenzrahmen für Sprachen **(CEFR)** erhalten Sie unter <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>. [↑](#endnote-ref-4)
5. Eine „**Ausbildungskomponente**“ ist eine abgeschlossene und formal strukturierte Lernerfahrung mit Lernergebnissen, Credits und Bewertungen. Dazu zählen unter anderem Kurse, Module, Seminare, Laborarbeit, praktische Arbeit, Vorbereitung/Forschung für eine schriftliche Haus- oder Abschlussarbeit, Mobilitätsfenster oder freie Wahlfächer. [↑](#endnote-ref-5)
6. Mögliche Gründe für den Verzicht auf Anerkennung: Scheinfreiheit, Besuch extra-curricularer Veranstaltungen ergänzend zum Studium etc. [↑](#endnote-ref-6)
7. **Zuständige Person an der Entsendeeinrichtung**: Eine Lehrkraft, die berechtigt ist, studentische Programme zum Auslandsstudium und deren eventuelle Überarbeitung (Unterzeichnung der Lernvereinbarung) zu genehmigen. Zudem kann sie die vollständige Anerkennung derartiger Programme im Namen des zuständigen akademischen Gremiums gewährleisten. [↑](#endnote-ref-7)
8. **Zuständige Person an der Aufnahmeeinrichtung**: Eine Lehrkraft, die berechtigt ist, das Mobilitätsprogramm ausländischer Studierender zu genehmigen. Zudem ist sie für die akademische Betreuung der Studierenden im Rahmen ihres Studiums an der Aufnahmeeinrichtung verantwortlich. [↑](#endnote-ref-8)